

**Boone County Conservation District**  
**Monday, March 19th, 2018, at 7:00pm**  
**Kells Room, Boone County Conservation District**

**Minutes**

<b>Present:</b> Kristin Scott, Chairman	<b>Staff:</b> Mark Jacobs
Rebecca Ortwein, Vice Chairman	Susan Brown
Victor Vanover, Secretary/Treasurer	J.T. McMullen ( <i>NP</i> )
Debra Waller	Megan Clere
Loren Hand	
Christopher Benton	<b>Field Rep:</b> Pam Williams
Jason Roberts	<b>NRCS:</b> Ian Young ( <i>NP</i> )

- I. **CALL TO ORDER:** The meeting was called to order at 7:04pm by Chairman Kristin Scott.
- II. **MINUTES:** No discussion of the February 2018 Minutes. Debra Waller motioned to accept the February 2018 Minutes. Rebecca Ortwein seconded. All in favor.
- III. **TREASURER'S REPORT:**
  - a. **Financial Report:** Victor Vanover read over the Treasurer's Report and Financials Report. Kristin Scott mentioned we will be getting another Quarter Allotment fund. No other discussion took place. Loren Hand motioned to accept the Treasurer's Report. Rebecca Ortwein seconded. All in favor.
  - b. **Employer Timesheets and Expense Reimbursements:** (Preceding the meeting) Victor Vanover reviewed Staff Timesheets over the past pay period and signed. Checks were also signed at this time.
  - c. **Supervisor's Certificates of Attendance:** The Supervisor's Certificates were circulated and signed before the meeting.
  - d. **J.T. Request Funds:** Kristin Scott reviewed and signed J.T. McMullen's Request Funds sheet.
- IV. **REPORTS:**
  - a. **Pam Williams:** Pam Williams visited from Morgan County. There are no updates on the District of Conservation budget. The House submitted their version WITH Direct Aid, but it still needs to go through the Senate and Governor Bevin. Equipment loan is still available with 2% interest rate and is planned to be cut in new budget. The DIGS Report for DOC is due in July. Make sure you have your Budget Update in with DOC by the 31<sup>st</sup>, along with the other quarterly and monthly reports. The State Cost Share deadline has not been set yet, but they did have a meeting today. The Annual Budget is due April 1st. For SPGE, registration is May 1<sup>st</sup>. The SPGE UFIR system has not been working for some- just call if not working. Area Meetings are in effect. Soil Stewardship Week is coming up – contact if you want materials. Agriculture District Recertifications are also coming up for

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Boone County – make sure the 5-year date is correct. State Convention is in Owensboro July 8<sup>th</sup>-10<sup>th</sup> – pre-registration is in early May. Pam Williams went over the 10-Minute Supervisor Training. She mentioned tobacco settlement money may go toward conservation districts. Stay tuned. Pam Williams left the meeting.

b. Ian Young: Megan Clere read the updated report from Ian Young.

V. UNFINISHED BUSINESS:

a. 319 Grants – Mark Jacobs: The Fiscal Court Meeting for Woolper Creek was on March 13<sup>th</sup>. Judge Moore made a positive comment on revenue. The Woolper retrofits (eight total) are completed. For Gunpowder, ORBFHP money is being spent for the detention basins. It will be drained by the end of this week. Gateway Bids were opened at this time:

- i. Logan Creek, LLC: \$123,789.50
- ii. Brass Eagle, Inc.: \$72,765.50
- iii. Advanced Enterprises, Inc.: \$56,315.00

Kristin Scott asked Mark Jacobs if he has noticed a quality difference between the bidders. Mark Jacobs stated that he has worked with Advanced Enterprises, Inc. and Brass Eagle beforehand, while Sustainable Streams has worked with Logan Creek, LLC. Farris Osborne (Advanced Enterprises, Inc.) is excellent and Art Reed (Brass Eagle) specializes in retrofits. Victor Vanover mentioned that Farris Osborne is good at working with everyone one what is needed. Kristin Scott asked how dead-on these prices will be. Mark Jacobs responded dead on. Christopher Benton motioned to accept the Gateway Bid from Advanced Enterprises, Inc. for \$56,315.00. Jason Roberts seconded. All in favor. Mark Jacobs says the bids for planting are being received, as well; one from Plum Hill has already come through for \$14,050.00, that includes six site visits (treating invasives) in 2018 and six in 2019. Mark Jacobs and Victor Vanover mention that they are cheaper and employ students for their quality work. Mark Jacobs says everything has to be done by September 1<sup>st</sup> (end of the Implementation Grant for Woolper), and the reports will be done by the end of September. Mark Jacobs also mentioned that the County wants to work with BCCDKY for the house purchased in Upper Woolper. New 319 grants have been announced. Will vote on this in April.

b. Earl Jones – Mark Jacobs: There was a meeting with Kevin Costello because neighboring citizens are wondering when/why we are selling the property. This meeting updated the individuals on what the

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current situation is. The point of BCCDKY property will be to bring conservation to the county and also bring Earl Jones' good name to the property – this just may not be on his own land. Marks Jacobs talked with Tony Wheatley and they are creating an affidavit now. Debra Waller asked if Brad Mills is still managing the property. Christopher Benton replied yes, there are still cows on it and said this will also help in the resale value.

- c. Truck Update – Mark Jacobs and Victor Vanover: The problem is apparently at the plant and we are to get the truck on April 1<sup>st</sup>.
- d. Audit Update – Megan Clere: LaTrina Sweatt has sent the final audit to her supervisors and is expected to get results in two weeks.

VI. NEW BUSINESS:

- a. Public Records on website – Megan Clere and Susan Brown: The Board was notified that the public records have a section on the website. The plan is to upload the Annual Budget, Meeting Minutes, and other important documents online. Any other document needed can be requested with an Open Records Request Form.
- b. River Sweep – Megan Clere and Mark Jacobs: Megan Clere stated that River Sweep is planned for this year on June 16<sup>th</sup>, 2018, and we are sponsoring an area. Mark Jacobs said we can try to get South Fork Park, as it has good parking and is in our focus area. We will pursue South Fork Park.
- c. Internet Switch – Megan Clere
  - i. Cincinnati Bell issues: BCCDKY was out of internet for one week. The problem was the modem and no technical support whatsoever. This was finally fixed on March 9<sup>th</sup>, 2018. The technician notified them that the building has fiber and we are able to directly go on Fiber Optics, if wanted. Megan Clere will be reaching back out to Cincinnati Bell.
  - ii. Other available service provider – Spectrum: Megan Clere will look into prices and prepare for April.
- d. Dump Old Records – Megan Clere: Megan Clere went through all the files and pulled out what was acceptable by DOC to toss. Debra Waller motioned to dispose of the old records. Rebecca Ortwein seconded.
- e. Farm Dump Removal: Planning on using Farm Dump Removal budget to remove tires out of Lower Gunpowder Creek.
- f. Education Grant – Susan Brown: Susan Brown stated an education grant application was received from Goodridge Elementary. They are asking for \$500 for tree plantings for Earth Day. There will be 120 students involved and they are working with Gina Ligon from Boone County Extension Office. Mark Jacobs suggests buying the trees for

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them so it's easier for them. Debra Waller motioned to purchase \$500 worth of trees and other materials needed for Goodridge Elementary. Christopher Benton seconded. All in favor.

- i. Amazon Stream Mitigation – Mark Jacobs: Amazon is moving to Aero Parkway, in the headwaters of Gunpowder Creek. This is not good for the stream and several other organizations are concerned. Victor Vanover mentioned we could potentially make revenue off of the mitigation bank by getting people to support and join the bank. The “challenge” will be finding additional projects in the area.
- g. 2018-2019 Budget Approval – Budget Committee: Rebecca Ortwein passed out the new Annual Budget for everyone to review. Kristin Scott points out that the truck money is missing, and an additional \$4,000 will be needed to cover this. The budget request will be increased to \$247,000. Debra Waller motioned to accept the 2018-2019 Budget. Christopher Benton seconded. All in favor.

VII. MISCELLANEOUS:

- a. Bios for Website: Send to Megan Clere or Susan Brown ASAP.
- b. OKI Tour
  - a. Ideas for locations – Send to Megan Clere or Susan Brown before March 30<sup>th</sup>
  - b. Staff Meeting – March 30<sup>th</sup>
- c. Ag District Recertification – Megan Clere: Megan Clere will be sending out the Recertification Surveys to the Dringenburg's and Rouse's.
- d. Adopt-A-Highway – Megan Clere: Will be looking into other highways to sponsor.
- e. Area 5 Meeting 2019 – Kristin Scott: Boone County will be hosting the Area 5 Meeting in 2019.

With no further business, Debra Waller motioned to adjourn. Christopher Benton seconded. All in favor. The Board Meeting adjourned at 8:57pm.