

Boone County Conservation District
Monday, October 15th, 2018, at 7:00pm
Kells Room, Boone County Conservation District

Minutes

Present: Kristin Scott, Chairman <i>(NP)</i>	Staff: Mark Jacobs
Rebecca Ortwein, Vice Chairman	Susan Brown
Victor Vanover, Secretary/Treasurer <i>(NP)</i>	J.T. McMullen
Debra Waller	Megan Clere
Loren Hand	
Jason Roberts	Field Rep: Pam Williams <i>(NP)</i>
Karen Hlavacek	NRCS: Ian Young <i>(NP)</i>

Guests: None at this time.

- I. **CALL TO ORDER:** The meeting was called to order at 7:05pm by Vice Chairman Rebecca Ortwein.
- II. **MINUTES:** No discussion of the Special Meeting or September 2018 Minutes. Jason Roberts motioned to accept the Special Meeting and September 2018 Minutes. Debra Waller seconded. All in favor.
- III. **TREASURER'S REPORT:**
 - a. **Financial Report:** The August 2018 Treasurer's Report was completed and corrected. Megan Clere explained the corrections and the reason for the increased revenue. The September 2018 Financial and Treasurer's Reports were presented. From now on, the Treasurer's Reports will be more detailed (as displayed in the September 2018 Treasurer's Report). Debra Waller motioned to approve both August and September 2018 Treasurer's Reports. Loren Hand seconded. All in favor. There will be a Budget Meeting next Monday, October 22nd, 2018.
 - b. **Employer Timesheets and Expense Reimbursements:** (After the meeting) Rebecca Ortwein reviewed Staff Timesheets, Expense Sheets, and Per Diem over the past pay periods and signed.
 - c. **Supervisor's Certificates of Attendance:** The Supervisor's Certificates were signed before the meeting.
 - d. **J.T. Request Funds:** The advancement for November 2018 was signed after to the meeting by Rebecca Ortwein.
- IV. **REPORTS:**
 - a. **District of Conservation (DOC):** Megan Clere reviewed the report from DOC. There was no discussion.
 - i. **10-Minute Training:** Rebecca Ortwein read over the 10-Minute Training on Agricultural Water Quality Plans from DOC.
 - b. **Ian Young:** Megan Clere read Ian Young's report for October. John Stork was announced as the new Soil Conservationist for NRCS and

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will start officially on October 29th, 2018. The Area 3 Meeting will be November 15th, 2018, at the Winchester Extension Office.

- c. Staff Reports:
 - i. Susan Brown: Some events were canceled due to low registration this past month. Susan Brown's official full-time start date will now be Wednesday, November 7th, 2018.
 - ii. Mark Jacobs: No discussion.
 - iii. Megan Clere: We are still waiting on State Cost Share news from DOC.
- d. J.T. McMullen, NWQI Pilot Project: We will begin spraying for some EQIP contracts soon. The NRCS recommended tree list was reorganized by J.T. McMullen to reflect native Boone County trees. Rebecca Ortwein inquired about having a ready native tree list for Boone County.

V. UNFINISHED BUSINESS:

- a. 319 Grants – Mark Jacobs:
 - i. Gunpowder: The Quarter and Final Reports were approved this morning. BCCDKY should be reimbursed around \$106,000 soon.
 - ii. Other: We were denied the 319 grant for Woolper Project a few months back, and we intend to reapply. Mark Jacobs and J.T. McMullen met with Boone County GIS today to converse about future forestry projects.
- b. Earl Jones Property:
 - i. Special Meeting Results – September 24th: The funnel bank account will be opened soon to funnel the property funds.
 - ii. There are \$711 in estate fees (bond premium and utility bills) to pay to finalize the sale. Debra Waller motioned to pay the final estate fees. Loren Hand seconded. All in favor.
- c. Amazon Stream Mitigation – Mark Jacobs: The meetings continue, and positions are starting to fall into place. There will be about \$75k in stream credits and 26 acres of wetland credits. The mitigation will be huge.
- d. Eagle RC&D – Debra Waller: Rick Soper dropped by before the meeting and introduced himself to everyone new. Debra Waller will be attending the Eagle RC&D Meeting tomorrow representing BCCDKY and will report back. We will discuss membership dues in the next Board Meeting.
- e. NKU Internship and Grant – Megan Clere: Mark Jacobs, Megan Clere, Victor Vanover, Kristin Scott, and Rebecca Ortwein interviewed two applicants last week: Kevin Black and Nadine Swinford. A discussion

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was opened to review the pros and cons of both applicants. Debra Waller motioned for Kevin Black to receive the Conservation Internship and encourage Nadine Swinford to apply for the BCCDKY Scholarship. Jason Roberts seconded. All in favor.

VI. NEW BUSINESS:

- a. Use of Technology Grant – Mark Jacobs: BCCDKY received the environmental grant funds for the Use of Technology Grant. Mark Jacobs presented to the Board prices for the proposed equipment. Jason Roberts motioned to move forward with purchasing the equipment. Debra Waller seconded. All in favor. Megan Clere will be looking into storage options.
- b. Agricultural Districts for Recertification – Megan Clere:
 - i. #008-10: There were no significant changes, only a name change from Possom Path, LLC to Konrad Properties, KY, LLC. Debra Waller motioned to recertify Agricultural District #008-10 for another five years. Loren Hand seconded. All in favor.
- c. Memorandum of Agreement with The Boone Conservancy – BCCDKY Staff: Will table until next Board Meeting.
- d. Northern Kentucky Chamber of Commerce – Megan Clere: Annual membership is \$375 for BCCDKY. This will be tabled until the next meeting.
- e. NACD Annual Membership – Megan Clere: This will be tabled until next Board Meeting.
- f. Salt Fest Schedule – Susan Brown: Susan Brown announced to current Salt Fest schedule and made changes. All areas will be covered this week. Four additional tickets will need to be purchased for this weekend. Debra Waller motioned to purchase four additional tickets for \$20 total. Loren Hand seconded. All in favor.
Note: Mark Jacobs left the meeting at 8:59pm.
- g. Forest Health Management Workshop – BCCDKY Staff: We are low on registration and need at least 15 additional attendees. If we do not get 15 attendees by Friday at noon, this workshop will be canceled and possibly rescheduled for 2019.

VII. MISCELLANEOUS:

- a. Utilizing Square – Megan Clere: Will table until next Board Meeting.
- b. Heavy Material to Dead Animal Grant Funds – Megan Clere: Megan Clere wrote a letter to SWCC to reallocate Heavy Material Removal Grant funds (around \$14k) to relieve the debt of Dead Farm Animal Removal funds. The Dead Farm

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Animal Removal debt equals to \$1,458.52 and will leave the Heavy Material Removal Grant with \$12,599.02. Loren Hand motioned to reallocate the funds to relive the debt. Jason Roberts seconded. All in favor.

- c. OSHA Clothing Attire – Rebecca Ortwein: Will table until next Board Meeting.

With no further business, Debra Waller motioned to adjourn. Karen Hlavacek seconded. All in favor. The Board Meeting adjourned at 9:09pm.