

BOARD MEETING MINUTES

Present: Kristin Scott, Chairman
Rebecca Ortwein, Vice Chairman
Victor Vanover, Secretary/Treasurer
Debra Waller
Loren Hand
Jason Roberts
Karen Hlavacek

Staff: Mark Jacobs
Susan Brown
J.T. McMullen (NP)
Megan Clere

Field Rep: Pam Williams (NP)
NRCS: Ian Young (NP)
John Stork (NP)

Guests: None at this time.

- I. **CALL TO ORDER:** The meeting was called to order at 7:01pm by Chairman Kristin Scott.
- II. **INTRODUCTIONS:** No introductions were made at this time.
- III. **MINUTES:** There was no discussion of the October 2018 Minutes. Karen Hlavacek motioned to accept the October 2018 Minutes. Victor Vanover seconded. All in favor.
- IV. **TREASURER'S REPORT:** The October 2018 Treasurer's Report and Financial Reports were presented. Rebecca Ortwein motioned to accept the October 2018 Treasurer's Report. Loren Hand seconded. All in favor. There will be a Budget Meeting on December 10th, 2018.
- V. **DISTRICT REPORTS:**
 - i. District of Conservation (DOC) Report: Kristin Scott reviewed the report from DOC. Megan Clere announced the KACD Area 5 Meeting will be in Boone County on March 5th, 2019. The agenda is already drafted and will be sent out as soon as possible. The Oath of Office was also presented for elected supervisors. Megan Clere will find out when the swear in will be taking place at Fiscal Court.
 - i. 10-Minute Training: Kristin Scott reviewed the 10-Minute Training. There was no discussion.
 - ii. Ian Young, NRCS: Kristin Scott reviewed the NRCS Report, announcing John Stork's official notice.
 - iii. District Staff Reports
 - i. Susan Brown
 - ii. Mark Jacobs
 - iii. Megan Clere
 - iv. J.T. McMullen, NWQI Pilot Project
 - i. State Cost Share Application – Mike Maher: Mark Jacobs presented the State Cost Share (SCS) Application for Mike Maher. Victor Vanover motioned to accept the SCS Application. Rebecca Ortwein seconded. All in favor. Megan Clere will submit ASAP.
- VI. **UNFINISHED BUSINESS:**
 - a. Earl Jones Property
 - i. What to do with the funds: BB&T came to the office on October 22nd, 2018, to present

different options for BCCDKY. The best option for BCCDKY to revisit the two banks that offered a bid proposal. Megan Clere received word from Jason Martin that the goal is to have the contract closed by the end of 2018.

- b. Amazon Stream Mitigation – Mark Jacobs: The public comment period is now closed. Bat funds will be utilized for the mitigation, as well – close to \$600k. Mark Jacobs has been contacting Nature Preserves Commission, Wild Rivers, and Kentucky Natural Lands Trust. Amazon is planning to break ground in early 2019. The meetings with other organizations – Boy Scouts, Fish & Wildlife Resources, etc. – continue.
- c. NKU Internship and Grant– Megan Clere
 - i. Internship Update: Kevin Black has worked at BCCDKY for one month now, with several trainings and programs under his belt. So far, he is fitting in well and learning a lot.
 - ii. Grant Opportunity: The Mayerson Scholarship was not allotted to BCCDKY, but we have another opportunity at it. Dr. Hopfensperger contacted BCCDKY to partner with the Environmental Seminar class in Spring 2019. This will allow us to get a few projects down with students and be entered in to receive \$1,000 from the Mayerson Scholarship project. Rebecca Ortwein motioned to be a part of the Environmental Seminar class. Jason Roberts seconded. All in favor. Megan Clere will send out previous projects and everyone can send ideas for projects back. This is due December 5th.
- d. Use of Technology Grant Update – Mark Jacobs: All items have been purchased, with some funds left over. Mark Jacobs may need to sign up for the pilot class – around \$250.
- e. Northern Kentucky Chamber of Commerce – Megan Clere ****Tabled in October BM****
 - i. Renewal for 2019: Jason Roberts motioned to not renew for 2019. Loren Hand seconded. All in favor.
- f. NACD – Megan Clere ****Tabled in October BM****
 - i. Renewal for 2019: Victor Vanover motioned to pay the dues but to lower the amount to \$250, due to KACD’s membership dues increasing to \$350. Rebecca Ortwein seconded. All in favor.
 - ii. NACD Annual Meeting: BCCDKY will try to attend when this is more local.
- g. Utilizing Square – Megan Clere ****Tabled in October BM****: Megan Clere presented getting a square to accept credit cards with a 2.75% tax. This is \$10 each with no monthly fees under 1,000 transactions per month. Jason Roberts motioned to accept the purchase of Square. Debra Waller seconded. All in favor.

VII. NEW BUSINESS:

- a. Susan Brown’s Annual Review – Executive Committee: Susan Brown’s review was conducted on November 7th, with Megan Clere’s coming up on the 27th.
- b. Agricultural Districts for Recertification – Megan Clere: Rebecca Ortwein motioned to accept the recertification of the following Ag Districts with the updated changes. Debra Waller seconded. All in favor.
 - i. #008-05
 - ii. #008-06: Alringhaus/Schroder revoked their section.
 - iii. #008-07
 - iv. #008-10: This was recertified by SWCC on November 19th, 2018.
- c. Habitat Management Workshop – BCCDKY Staff: Victor Vanover motioned to send Mark Jacobs, Megan Clere, Susan Brown, Debra Waller, Rebecca Ortwein, and Kristin Scott to the Habitat Management Workshop. Jason Roberts seconded. All in favor. Megan Clere will purchase the tickets this week.
- d. Budget Updates – Budget Committee: Rebecca Ortwein motioned to accept the updated budget.

Victor Vanover seconded. All in favor.

- i. Crew Clothing bumped up to \$1,000: There will be \$150/person to update the outdoor gear. One pair of waders will be purchased for \$225.
- h. Memorandum of Agreement with The Boone Conservancy – BCCDKY Staff: Megan Clere drafted an MOA to solidify the relationship with The Boone Conservancy. The final draft will be brought back in December or January.
- i. Wilderness First Aid (WFA) Training – Susan Brown
 - i. Cost for Susan Brown, Megan Clere, and Kevin Black: The cost has been lowered to \$150 for three certifications.
- j. Dress Code – Rebecca Ortwein: The OSHA rules were presented.
- k. Education Grant – Susan Brown
 - i. Boone County High School: Lenny Beck requested \$490 for monarch supplies. Rebecca Ortwein motioned to accept the education grant submission with the additional cost for Butterfly Milkweed. Karen Hlavacek seconded. All in favor.
- l. Rudler Feedback & Future – Megan Clere: The transition with Rudler has been great and is easier for everyone. The budget will need to be modified next quarter for additional payments.

VIII. MISCELLANEOUS:

- a. Forestry Workshop Date: March 16th has been decided for the Forestry Workshop. BCCDKY Staff will update the name and details on the website and social media ASAP.
- b. Victor Vanover
 - i. Owes \$12 for t-shirt
- c. Matt Wooten
 - i. Owes \$30 for CKC
- d. Pond Scum: This event should be planned for the summer, possibly July 19th or 26th. The involvement will include Heather Mayfield, Dr. Kannan, and Dr. Cooper.
- e. Christmas Party for December Board Meeting: The staff presented using \$100 for providing food for the Christmas Board Meeting. Debra Waller motioned for the Board Meeting to be moved up to 6pm and for \$100 to be spent on providing food. Rebecca Ortwein seconded. All in favor.
- f. Eagle RC&D – Debra Waller: The majority of the meeting was paperwork. Debra Waller mentioned paying the dues for Eagle RC&D. Also, they are looking for projects. Megan Clere questioned if they can get involved in the Amazon mitigation projects.

With no further business, Victor Vanover motioned to adjourn. Rebecca Ortwein seconded. All in favor. The Board Meeting adjourned at 8:53pm.