

# BOARD MEETING MINUTES

**Present:** Rebecca Ortwein, Chairman  
Debra Waller, Vice Chairman  
Karen Hlavacek, Secretary/Treasurer  
Kristin Scott  
Mike Wilson  
Jason Roberts  
Victor Vanover

**Staff:** Mark Jacobs  
Susan Brown  
J.T. McMullen (NP)  
Megan Clere

**Field Rep:** Jim Roe  
**NRCS:** Ian Young (NP)  
John Stork (NP)

**Guests:** Kevin Black

- I. **CALL TO ORDER:** The meeting was called to order at 7:05pm by Chairman Rebecca Ortwein.
- II. **INTRODUCTIONS:** Everyone went around the room and introduced themselves to new Field Representative Jim Roe.
- III. **MINUTES:** Mike Wilson motioned for the approval of the January 2019 Minutes. Kristin Scott seconded. All in favor.
- IV. **TREASURER'S REPORT:** The January 2019 Treasurer's Report was presented. Karen Hlavacek explained the overages in the budget. Victor Vanover motioned to accept the January 2019 Treasurer's Report. Jason Roberts seconded. All in favor.
- V. **DISTRICT REPORTS:**
  - a. District of Conservation (DOC) Report
    - i. 10-Minute Training: Rebecca Ortwein reviewed the 10-Minute Training for creating a successful budget.
    - ii. DOC Reminders: Jim Roe announced this is the last for 0% interest for equipment rental.
  - b. Ian Young, NRCS: NRCS is waiting on the new Farm Bill rules to be announced to move forward with 19 contracts.
  - c. District Staff Reports: No questions at this time. Megan Clere announced that J.T. McMullen has less than 60 hours left with BCCDKY. Rebecca Ortwein suggested having a final presentation to recap the work he had completed over the 1.5 years he was with us. Megan Clere will get with J.T. McMullen to schedule this.
- VI. **UNFINISHED BUSINESS:**
  - a. Amazon Stream Mitigation – Mark Jacobs: We are continuing data collection from Fish & Wildlife at potential project areas. The Army Corps letter has been sent in, however the peer-reviewed paper was finally sent out with an update to response date. This response date is now March 31<sup>st</sup>. Meetings continue with local and state organizations.
  - b. Area 5 Meeting – Megan Clere: The Area 5 Meeting is next Tuesday, March 5<sup>th</sup>, 2019, from 9-12pm with an afternoon session starting after 1pm. Megan Clere read off the agenda and informed the Board they are able to attend for free if able. Fourteen other counties in Area 5

were also invited to attend. Kristin Scott asked if breakfast will be provided. Mike Wilson suggested asking for donations from local bakeries the day before. Kristin Scott motioned to spend up to \$150 in breakfast food (out of Special Events) for the Area 5 Meeting. Debra Waller seconded. All in favor.

## **VII. NEW BUSINESS:**

- a. Board Meeting Times
  - i. Survey Results: Megan Clere presented the survey results that was sent out last month. With discussion prior, Kristin Scott motioned to move regular Board Meetings to every third Tuesday of the month beginning at 6pm. Mike Wilson seconded. All in favor.
- b. Education Committee
  - i. Recommendations for scholarship: Susan Brown announced the Education Committee's top three candidates for the two available BCCDKY scholarships: Bryce Wade, Jake Brannon, and Nadine Swinford. All six applicants were well-qualified. With discussion prior, Kristin Scott motioned to offer Bryce Wade and Jake Brannon each a \$1,000 BCCDKY scholarship for the 2019-2020 school year. Mike Wilson seconded. All in favor.
  - ii. Summer intern: The summer intern has been budgeted for already, up to \$3,600. Susan Brown and Megan Clere have drafted an intern description (similar to the Kevin Black's intern description) for the summer intern. This will be advertised this week.
  - iii. Swag item purchase amount: Debra Waller motioned to spend \$545 on the chosen magnifying glasses. Victor Vanover seconded. All in favor.
- c. NKU Partnership for Intern
  - i. Opportunity Agreement – Megan Clere passed around a Student Learning Objectives drafted by Dr. Kristy Hopfensperger at NKU for a proposed agreement with the university. The funding will be brought up at a later time.
- d. Ohio River Valley Woodlands & Wildlife Workshop: With discussion prior, Debra Waller motioned to send Megan Clere, Karen Hlavacek, Mark Jacobs, Debra Waller, and Mike Wilson to the workshop in Madison, IN on Saturday, March 30<sup>th</sup> for up to \$275. Jason Roberts seconded. All in favor.
- e. Heavy Material Removal Grant
  - i. Jason Lovell Property: Megan Clere passed pictures from the dump on Lovell's property. Jason Lovell will be submitting a budget for reimbursement. This will be approved at the next Board Meeting.
- f. Drone Certification – Mark Jacobs: The funds for a drone license will be covered by the Use of Technology Grant. Debra Waller motioned for Mark Jacobs to test for his drone license for \$150. Jason Roberts seconded. All in favor.
- g. NACD Conservation Technician Position: The Board discussed the possibility for aiding the salary of Becky Clark out of Fleming County. Due to lack of action, this was denied.

## **VIII. MISCELLANEOUS:**

- a. Debra Waller, as a representative of Eagle RC&D, requested BCCDKY to consider funding the Eagle RC&D. This is tabled until the next Board Meeting for more information.

With no further business, Debra Waller motioned to adjourn. Kristin Scott seconded. All in favor. The Board Meeting adjourned at 8:49pm.