

# BOARD MEETING MINUTES

**Present:** Rebecca Ortwein, Chairman  
Debra Waller, Vice Chairman  
Karen Hlavacek, Secretary/Treasurer  
Kristin Scott  
Mike Wilson  
~~Jason Roberts~~  
Victor Vanover

**Staff:** ~~Mark Jacobs~~  
Susan Brown  
~~Megan Clere~~

**Field Rep:** ~~Jim Roe~~  
**NRCS:** ~~Ian Young~~  
~~John Stork~~

**Guests:** No guests at this time.

- I. **CALL TO ORDER:** The meeting was called to order at 6:08pm by Chairman Rebecca Ortwein.
- II. **INTRODUCTIONS:** No introductions at this time.
- III. **MINUTES:** Karen Hlavacek motioned for the approval of the February 2019 Minutes Victor Vanover seconded. All in favor.
- IV. **TREASURER'S REPORT:** The February 2019 Treasurer's Report was presented. Mike Wilson motioned to accept the February 2019 Treasurer's Report. Kristin Scott seconded. All in favor. All in favor. Mike Wilson motioned to add the Board Meeting agendas online with "subject to change" one week prior to all Board Meetings. Kristin Scott accepted. All in favor.
- V. **DISTRICT REPORTS:**
  - a. District of Conservation (DOC) Report
    - i. 10-Minute Training: Rebecca Ortwein reviewed the 10-Minute Training.
    - ii. DOC Reminders: Susan Brown reviewed the DOC Reminders. Rebecca Ortwein suggested to add the new Division of Conservation website to links on the BCCDKY website. She added Boone County needs to update their elected officials on their own website,
  - b. Ian Young, NRCS: Susan Brown read the NRCS report and letter from State Conservationist Greg Stone regarding upcoming Local Work Group meetings which will consist of farmers, landowners, and other community stakeholders to discuss and give recommendations for EQIP and other NRCS programs. NRCS will be contacting us soon to schedule these meetings.
  - c. District Staff Reports: No questions at this time.
- VI. **UNFINISHED BUSINESS:**
  - a. Amazon Stream Mitigation – Mark Jacobs: Not present to give an update.
- VII. **NEW BUSINESS:**
  - a. Summer 2019 Intern: On behalf of the education committee, Susan Brown recommended Jessi Urichich be hired as the 2019 **Summer Conservation Intern**. The intern will work 350 hours and be paid a stipend of \$3,600. Kristin Scott moved that a job offer be offered to Jessi Urichich. Karen Hlavacek seconded the motion. All were in favor. Susan Brown recommended that Cayla

Brakers be accepted as an **unpaid volunteer intern** for the Summer 2019 season. Mike Wilson moved to accept Cayla's position as Parks Summer Intern. Debra Waller seconded the motion. Five supervisors were in favor, Victor Vanover abstained from the vote.

b. Education Committee Update:

- i. **Conservation Kids Camp:** Susan Brown reported that camp plans were progressing and that anyone wishing to volunteer get in touch with her.
- ii. **L.E.A.F! Academy:** Susan Brown reported that the new camp is open for registration.
- iii. **The Good, the Bad, and the Managed Algae Workshop:** Rebecca Ortwein briefed the board on plans for the workshop scheduled for July 27<sup>th</sup>, 2019. She reported that the workshop is a collaboration between FORE, NKU, and BCCDKY to help landowners learn about best management practices for ponds. Participants will study pond samples under a microscope, be shown research, learn sampling methods, and learn from Mark Jacobs and John Stork from NRCS about how land management impacts pond health. There will be a follow up workshop on October 12<sup>th</sup> for program participants to continue learning about the biology in their own ponds. The workshop is modeled after previous algae workshops facilitated by ORSANCO and the Northern Kentucky Conservation Districts. Rebecca Ortwein presented the budget for workshop expenses and requested \$500 from BCCDKY. Requests will be made to Campbell County and Kenton County Conservation Districts (between \$250-350 each), and registration fees (40 participants at \$20 apiece for a total of \$800) will cover the remaining costs. Rebecca intends to invite local media to cover the event.

Kristin Scott suggested that golf course managers be invited to the workshop.

Debra Waller suggested that farmers, landscapers, and subdivision HOAs also be invited.

Victor Vanover suggested promoting this workshop and future conservation programs with signs or a reusable banner outside the Enrichment Center. Susan will research and follow up with this task.

Kristin motioned that \$500 be used from the "Field Days" line item in the 2018/2019 FY budget for The Good, the Bad, and the Managed Algae Workshop. Mike seconded the motion. All were in favor.

- iv. **KACDE Area 5 Representative:** Susan Brown nominated Megan Clere as Area 5 Representative to KACDE. Debra Waller moved that the BCCDKY Board of Supervisors support Megan Clere in this position under the condition that it not interfere with her duties as District Administrative Secretary. Mike Wilson seconded the motion. All in favor. Rebecca Ortwein signed the letter of support written by Susan Brown to the KACDE Board.

## VIII. MISCELLANEOUS:

- a. **Commissioner Meetings:** Rebecca reported that she and Mark Jacobs met with Jeff Earlywine and Jesse Brewer to present BCCDKY's 2019/2020 budget, which includes new employee and insurance needs. Mr. Earlywine suggested that we may simply be able to return unused family insurance funds or not request those funds until needed in the fiscal year. Mr. Brewer was also receptive to the budget presentation.
- b. **Eagle RC&D:** Debra reminded the supervisors of Eagle RC&D's request for financial support. She

stated that she believes they are asking for \$100. There are available funds in our 'dues and subscriptions' budget. Debra moved that we give \$100 to Eagle RC&D and reserve funds for 2019/2020 FY for this purpose. Kristin seconded the motion. All in favor.

With no further business, Debra Waller motioned to adjourn. Kristin Scott seconded. All in favor. The Board Meeting adjourned at 7:34pm.