

BOARD MEETING MINUTES

Present: Rebecca Ortwein, Chairman
Debra Waller, Vice Chairman
Karen Hlavacek, Secretary/Treasurer
Kristin Scott
~~Mike Wilson~~
Jason Roberts
Victor Vanover

Staff: ~~Mark Jacobs~~
Susan Brown
Megan Clere
~~Jessi Urichich~~

Field Rep: ~~Jim Roe~~
NRCS: ~~Ian Young~~
~~John Stork~~

Guests: No guests at this time.

- I. **CALL TO ORDER:** The meeting was called to order at 6:04pm by Chairman Rebecca Ortwein.
- II. **INTRODUCTIONS:** No guests at this time.
- III. **MINUTES:** Kristin Scott motioned for the approval of the June 2019 Minutes. Victor Vanover seconded. Jason Roberts abstained, as he was not present at the June Board Meeting. All in favor.
- IV. **TREASURER'S REPORT:** The June 2019 Treasurer's Report was presented. Kristin Scott motioned to accept the June 2019 Treasurer's Report. Jason Roberts seconded. All in favor.
- V. **DISTRICT REPORTS:**
 - a. District of Conservation (DOC) Report
 - i. 10-Minute Training: Rebecca Ortwein reviewed the 10-Minute Training.
 - ii. DOC Reminders: Rebecca Ortwein reviewed the DOC Reminders.
 - b. Ian Young, NRCS: No report at this time.
 - c. District Staff Reports: Susan Brown reviewed the surveys for Conservation Kids Camp and L.E.A.F! Academy. Susan Brown was approved for a poster at the NAAEE in Lexington, KY.
- VI. **UNFINISHED BUSINESS:**
 - a. Stream Mitigation – Mark Jacobs: Megan Clere updated the Board that the LIM Property is in motion. There was a meeting earlier today discussing what organization would hold the deed. Mark Jacobs will email the Board on the benefits, reasons, map, and other information on why BCCDKY should hold the deed.
 - b. KACD Convention – Debra Waller and Rebecca Ortwein: Rebecca Ortwein reviewed the HB 268 that has swept \$1.2 million from the Equipment Revolving Loan Fund to fund mining wells. Debra Waller has already contacted people to discuss this HB. This was voted through on March 14th, 2019. Rebecca Ortwein announced that Megan Clere was voted Area 5 Representative for KACDE, Susan Brown and Kristin Scott received the Shine Awards for Area 5, BCCDKY won “Most Informative Display” at KACD Convention, and BCCDKY won Outstanding Conservation District for Area 5. She also announced that NRCS is looking for projects in Kentucky to fund.
 - c. Personnel/Job Description: Please review the job descriptions before the August Board Meeting.

VII. NEW BUSINESS:

- a. Boone County Fair – Susan Brown: Susan Brown passed around the sign-up sheet for the Boone County Fair. BCCDKY may be sharing a booth with Boone County Parks or The Boone Conservancy.
- b. KACDE Annual Conference – Megan Clere: To send Megan Clere and Susan Brown to KACDE in Jabez, KY would be \$290/each. This is already budgeted for, no vote needed at this time. BCCDKY will submit an auction item. Megan Clere and Susan Brown will be leading sessions in social media and Enviroscope.
- c. The Good, the Bad, & the Managed Algae Workshop: The workshop has been rescheduled for September 7th, 2019. Three have already pre-registered.
- d. Printer/Copier Quotes: Megan Clere explained the three quotes from Waltz Business Solutions, Peter Paul Office Equipment, and Millennium Business Systems. Victor Vanover motioned to switch to Millennium Business Systems for the Sharp MX-3051 with the stapler addition. Kristin Scott seconded. All in favor.
- e. HR Policy Manual – HR Policy Committee: Kristin Scott explained the reasoning behind updating the HR Policy. Karen Hlavacek explained how the policy will be approved and updated over the next few months: parts will be approved at each Board Meeting. The part that was given at this Board Meeting will be approved at the August Board Meeting. All edits should be sent to Megan Clere.

VIII. MISCELLANEOUS:

- a. Rebecca Ortwein asked to fund plaques for the two Kentucky signs. Debra Waller motioned to purchase the plaques. Jason Roberts seconded. All in favor.
- b. Victor Vanover announced that Boone County is asking residents to complete an online survey here: <https://secure.boonecountky.org/CitizenSatisfactionSurvey/>.

With no further business, Debra Waller motioned to adjourn. Victor Vanover seconded. All in favor. The Board Meeting adjourned at 7:42pm.