



Special Board Meeting Minutes

Friday, February 21, 2020
6:30 p.m.

Present: Board Supervisors Matt Wooten, Debra Waller, Jason Roberts, and Mike Wilson. Staff members Susan Brown and Pavla Link

- I. CALL TO ORDER:** Matt Wooten, Vice Chairman called the meeting to order at 6:21 p.m
- II. MINUTES*:**
 - a. January 2020 Minutes to approve – Debra Waller motioned to approve, Matt Wooten Seconded. Motion Passed.
- III. TREASURER’S REPORT**
 - a. January 2020 report* - Debra Waller motioned to approve, Matt Wooten Seconded. Motion Passed.
- IV. UNFINISHED BUSINESS:**
 - a. Mark’s Job Description and Title*- Both job descriptions were read and recommended for approval at a Board Meeting on Tuesday, February 18, 2020 without objection from anyone present. Title and job description were explained to Jason Roberts who was not present at previous Board Meeting. Jason Roberts made motion to vote, Debra Waller seconded the motion. All present were in favor. Mark Jacobs new Job Description and Title were approved. Matt Wooten recommended that any further staff related question be discussed during Executive Committee and HR Committee meetings.
 - b. Environmental Grant Funds to Approve* - Debra Waller motioned to approve, Mike Wilson seconded. Motion passed.
 - c. Ag District 008-16* - Debra Waller motioned to approve, Mike Wilson seconded. Motion passed.
 - d. Scholarship* - 3 applications were received. Education Committee met on Tuesday, February 18 and voted to recommend the grant of two \$1,000 scholarships to Alyssa Harney and Lily Wade. Due to previous scholarship recipient not holding his GPA at level needed to receive the second

installment of his scholarship, Education Committee recommended to award the remaining \$500 to the third applicant, Maria Truitt. Susan Brown presented Education Committee recommendations to the Board – Jason Roberts motioned to approve, Debra Waller seconded. Motion passed.

- e. District Account Authorization and Bonding*- Mike Wilson confirmed to Board that Rebecca Ortwein gave BB&T Bank written authorization to remove Megan Clere and Karen Hlavacek from BCCDKY Bank Accounts and Insurance Bonding and to add Board and Staff members as approved by the Board. Jason Roberts made motion to approve the removal of Karen Hlavacek and Megan Clere and the addition of Mike Wilson, Mark Jacobs and Pavla Link. Debra Waller seconded the motion. Motion passed. In addition Board approved Mike Wilson and Mark Jacobs to be Bonded on behalf of BCCDKY.

- V. **ADJOURN*** - Jason Roberts made motion to adjourn, Mike Wilson seconded the motion. Motion passed at 7:00pm.