



BCCDKY

Boone County Conservation
District, Kentucky

Board Meeting Minutes

October 20, 2020

6:00 p.m.

Meeting ID: 984 8823 6626

Present via Zoom Video Conferencing : Board Supervisors Rebecca Ortwein (joined at 6:17pm), Mike Wilson, Debra Waller, Jason Roberts, Shannon Galbraith-Kent, Ph.D.. Staff members Susan Brown, Pavla Link and Mark Jacobs.

I. CALL TO ORDER: Mike Wilson called the meeting to order at 6:07pm.

II. MINUTES:

- a. Debra Waller made motion to approve September 15, 2020 Board Meeting Minutes, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.

III. TREASURER'S REPORT

- a. Mike Wilson presented September 2020 Treasurer's Report – Debra Waller moved to accept the report, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.
- b. Per Diem – Mike Wilson presented Per Diem summary. Debra Waller made motion to approve October Per Diem as is. Jason Roberts seconded the motion. All were in favor, motion passed. Rebecca Ortwein suggested an amendment to BCCDKY Per Diem Policy at the end of Board Meeting. Board requested that any proposed changes be presented in writing at the next Board Meeting for the Board of Supervisors to review and vote on.

IV. DISTRICT REPORTS:

- a. Division of Conservation (DOC) Reports Presented by Mike Wilson
 - i. 10-minute Training Overview – No questions.
 - ii. DOC Reminders –No questions.
- b. NRCS Report – presented by Pavla Link. No questions.
- c. District Staff Report Questions – Susan Brown – Event update and calendar. BCCDKY received Duke Energy Grant in the amount of \$5,000.00. Request to use funds for second internship (\$2,500.00), remaining funds to be used for educational materials and additional wildlife monitoring supplies and equipment. Jason Roberts made motion to approve, Rebecca Ortwein seconded the motion. All were in favor, motion passed. Mark Jacobs – update on KYDFWR credit allocation and stream mitigation efforts. Update on recent talks with Boone County

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Commissioners. Additional meeting to be scheduled. GIS partnership and ongoing biodiversity studies and mapping. Additional Hellbender eDNA testing to be done this week. Shannon Galbraith – Kent, Ph.D. informed Board and staff that BCCDKY intern, Joseph Pedro, will be presenting his Small Mammals study from Boone Cliffs at the KY Academy of Science.

V. UNFINISHED BUSINESS:

- a. ORRT Update – Susan Brown – new network and working group progress and opportunities.
- b. 2020 Election Update – Pavla Link – BCCDKY is aware of 4 registered candidates for 2020 election. 2 on Ballot – Debra Waller and Jeff Thomas. 2 write-ins Shannon Galbraith-Kent, Ph.D. and Kevin Bond.
- c. HR Policy Update – Rebecca Ortwein – HR Committee is making good progress, next meeting is scheduled for October 29, 2020.
- d. NRCS 75/25 Technical Assistance Position Update – Mark Jacobs – Letter of Intent is due November 2, 2020. Draft to be submitted to the Board for approval with the intention to submit to KACDE/NRCS.
- e. FY 2018-2019 Audit Response – Mike Wilson – Pavla Link is to forward draft notes to entire Board. Mike Wilson and Rebecca Ortwein are to prepare final response for Board approval prior to submission to the audit company. Deadline is December 31, 2020.

VI. NEW BUSINESS:

- a. Dead Farm Animal Removal Applications* – Pavla Link – 4 applications were received. 3 recommended for approval, 1 to be denied due to not meeting requirements of the Dead Farm Animal Removal Reimbursement program. Debra Waller made motion to approve applications from Deb Davis (\$150.00), Jennifer Warner (\$150.00) and Sherry and William Napier (\$225.00) and to deny application from Melissa Hollingsworth (\$150.00). Jason Roberts seconded the motion. All were in favor, motion passed.
- b. SCS Extension Request* – Pavla Link – Mr. Rittinger requested extension, Mr. Maher cancellation due to work being done under EQUIP. Rebecca Ortwein moved to approve, Debra Waller seconded the motion. All were in favor, motion passed.
- c. Education Grant Application* -NKY Bird Club – Susan Brown – Debra Waller made motion to approve the \$1,000.00 grant application, Jason Roberts seconded the motion. All were in favor, motion passed.
- d. Crew Clothing Order – BCCDKY is to purchase branded gear for staff.

VII. ADJOURN. Debra Waller made motion to adjourn, Jason Roberts seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:23pm.