



BCCDKY

Boone County Conservation
District, Kentucky

Board Meeting Minutes

December 15, 2020

5:30 p.m.

Meeting ID: 967 1621 0511

Present via Zoom Video Conferencing : Board Supervisors Rebecca Ortwein, Matt Wooten, Mike Wilson, Debra Waller, Jason Roberts, Shannon Galbraith-Kent, Ph.D.. Staff members Susan Brown, Pavla Link and Mark Jacobs. Guests Jeff Thomas, John Stork.

- I. BAT PRESENTATION:** Joseph Pedro presented findings of his bat research in several areas of Boone County. Present were also guests Scott Fennell, David Whitehouse, Jeff Thomas, Kelly Reedy, Cayla Brakers, Liz, John Stork.

- II. CALL TO ORDER:** Rebecca Ortwein asked Matt Wooten to lead the meeting. Matt Wooten called meeting to order at 6:05pm.

- III. MINUTES:**
 - a. Mike Wilson made motion to approve November 23, 2020 Board Meeting Minutes, Jason Roberts seconded the motion. All were in favor, motion passed.

- IV. TREASURER'S REPORT**
 - a. Mike Wilson presented November 2020 Treasurer's Report – Shannon Galbraith-Kent, Ph.D. moved to accept the report, Debra Waller seconded the motion. All were in favor, motion passed.
 - b. Per Diem – Mike Wilson presented Per Diem summary. Debra Waller made motion to approve December Per Diem as is. Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.

- V. DISTRICT REPORTS:**
 - a. Division of Conservation (DOC) Reports Presented by Rebecca Ortwein.
 - i. 10-minute Training Overview – No questions.
 - ii. DOC Reminders –No questions.
 - b. NRCS Report – presented by John Stork. No questions.
 - c. District Staff Report Questions – Mike Wilson asked Mark Jacobs about updates on LIM property. Mark reported that per KYDFWR closing could be scheduled in the next couple of weeks. Mark Jacobs updated the Board on his conversations

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with Boone County Commissioners regarding the 75/25 NRCS/KACD Soil Technician Position. BCCDKY Board of Supervisors decided to set up meeting with Jeff Earlywine in early January to discuss FY 2021-2022 budget. Mark Jacobs also updated the Board on Grant from NRCS totaling \$300,000.00 for Forrest Health projects withing the Middle Creek watershed.

VI. UNFINISHED BUSINESS:

- a. HR Policy Update / Approval - Rebecca Ortwein and Matt Wooten updated the Board on new HR Policy. BCCDKY Board of Supervisors agreed to discuss and resolve the following items withing 6 weeks of December meeting.
 - Chapter 11, Section 3 (l)
 - Chapter 4, Section 9 (d)
 - Chapter 4, Section 8 (c)
 - Chapter 4, Section 8 (e)BCCDKY Board of Supervisors moved to approve the proposed HR Policy with budget effecting items contingent upon budget allowance and the items listed above pending Board approval during January Board meeting. All other items have been approved. Debra Waller made motion to adopt the proposed HR Policy with exceptions listed above. Mike Wilson seconded the motion. All were in favor, motion passed.
- b. NRCS/KACDE 75/25 Technical Assistance Position – Fiscal Court Update – Mark Jacobs updated Board during his staff report.

VII. NEW BUSINESS:

- a. Dead Farm Animal Removal Applications – No new applications for approval.
- b. ORRT Update – Letter of Support - Mark Jacobs updated Board on the progress of ORRT. Staff will draft Letter of Support by January Board Meeting.
- c. Executive Committee Meeting Update – Rebecca Ortwein updated Board on meeting items. Executive Committee discussed proposed HR Policy, ORRT and land use. Pavla Link asked Rebecca Ortwein for notes from meeting for records. Rebecca Ortwein stated written minutes are not required for committee meetings. Pavla Link will confirm requirements with DOC.
- d. Budget Committee Meeting Update – Mike Wilson updated Board on meeting items. No budget adjustments were made. FY 2021-2022 budget is being prepared for Board review.
- e. Debra Waller mentioned National Convention to be held virtually this year. Rebecca Ortwein requested that registration fees for participating Board Members and Staff are to be paid for by BCCDKY. Debra Waller made motion to approve the expense, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.
- f. Susan Brown asked Rebecca Ortwein to sign the Board approved Environmental Grant prior to submission. Rebecca Ortwein asked that Matt Wooten or Mark Jacobs sign the Grant as she is not able to meet in person due to Covid-19.

- VIII. ADJOURN.** Debra Waller made motion to adjourn, Mike Wilson seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:24pm.

Prepared 12/17/2020 pl