



**BCCDKY**

Boone County Conservation  
District, Kentucky

## Board Meeting Minutes

**February 16, 2021**

**6:00 p.m.**

**Meeting ID: 957 8974 5924    Passcode: 600374**

**Present via Zoom Video Conferencing :** Board Supervisors Matt Wooten, Mike Wilson, Debra Waller, Shannon Galbraith-Kent, Ph.D., Jeff Thomas, Kathleen King. Staff members Susan Brown, Pavla Link and Mark Jacobs.

**I. CALL TO ORDER:** Matt Wooten called meeting to order at 6:04.

**II. MINUTES:**

- a. Debra Waller made motion to approve January 19, 2021 Board Meeting Minutes, Mike Wilson seconded the motion. All were in favor, motion passed.

**III. TREASURER'S REPORT**

- a. Mike Wilson presented January 2021 Treasurer's Report –Debra Waller moved to accept the report, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.
- b. Per Diem – Mike Wilson presented Per Diem summary. Jeff Thomas made motion to approve February Per Diem. Kathleen King seconded the motion. All were in favor, motion passed.

**IV. DISTRICT REPORTS:**

- a. Division of Conservation (DOC) Reports Presented by Matt Wooten
  - i. 10-minute Training Overview
  - ii. DOC Reminders
- b. NRCS Report – presented by Matt Wooten. No questions.
- c. District Staff Report Questions – Susan Brown gave update on programming and educational events. Mark Jacobs gave updates on LIM and Anderson properties, Focused Conservation Project and ORRT.

**V. UNFINISHED BUSINESS:**

- a. 2021 Committee Meeting Dates – Chairs to set up quarterly meetings.
- b. HR Updates – Matt Wooten – new HR policy was fully adopted.

*Prepared 2/18/2021 pl*

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- c. ORRT Update - Mark Jacobs – Application to National Parks will be submitted next week. 15 Letters of Support were received.

**VI. NEW BUSINESS:**

- a. Dead Farm Animal Removal Applications – Pavla Link presented 2 new applications. Kim Smith, \$150.00, Sandra Aseere, \$150.00. Kathleen King moved to approve both applications, Mike Wilson seconded the motion. All were in favor, motion passed.
- b. Budget Committee Update – Mike Wilson updated on Budget progress.
- c. FY 2021-2022 Proposed Budget - Mike Wilson presented FY 2021-2022 Budget Draft. Kathleen King made motion to approve FY 2021-2022 Budget as is, Debra Waller seconded the motion. All were in favor, motion passed. Matt Wooten is to send approved Proposed FY 2021-2022 Budget to Fiscal Court.
- d. Conservation Scholarships Applications and Awards – Shannon Galbraith-Kent, Ph.D. updated the Board on Education Committee meeting and Scholarship recipient applications and award recommendation. Recommended recipients are Jaron Cooper \$1,000, Maria Truitt \$1,000. Debra Waller made motion to approve recommendations and award scholarships to the above mentioned applicants. Mike Wilson seconded the motion. All were in favor, motion passed. Several ideas on how to announce/present the scholarship awards were discussed.
- e. Grant Applications and Awards - Susan Brown presented grant application from Big Bone Lick State Park for the purchase of educational materials. Requested amount is \$1,000. Jeff Thomas made motion to approve the application, Debra Waller seconded the motion. All were in favor, motion passed.
- f. Focused Conservation Project / NRCS Update and Press Release – Mark Jacobs informed the Board that BCCDKY received an award of a \$300,000 Focused Conservation Project from NRCS. This project will focus on the Middle Creek Watershed Forest Health. Staff is to prepare a draft of press release following the receipt of additional information from NRCS. Matt Wooten made motion to authorize press release once reviewed by Board, Mike Wilson seconded the motion. All were in favor, motion passed.

- VII. ADJOURN.** Debra Waller made motion to adjourn, Kathleen King seconded the motion. All were in favor, motion passed. Meeting Adjourned at 6:56pm.