



BCCDKY

Boone County Conservation
District, Kentucky

Board Meeting Minutes

**June 15, 2021
6:00 p.m.**

6028 Camp Ernst Rd., Burlington, KY 41005 , Kells Room

Present: Board Supervisors Matt Wooten, Mike Wilson (Via Video Conferencing), Debra Waller, Kathleen King (Arrived at 6:40pm), Shannon Galbraith-Kent Ph.D. Staff members Susan Brown, Pavla Link and Mark Jacobs, Interns Kathleen Reilly and Stephanie Spence.

- I. CALL TO ORDER:** Matt Wooten called meeting to order at 6:17pm.
- II. MINUTES:**
 - a.** Debra Waller made motion to approve May 18, 2021 Board Meeting Minutes, Shannon Galbraith-Kent Ph.D. seconded the motion. All were in favor, motion passed.
- III. TREASURER'S REPORT**
 - a.** Mike Wilson and Pavla Link presented May 2021 Treasurer's Report – Debra Waller moved to accept the report, Matt Wooten seconded the motion. All were in favor, motion passed.
 - b.** Per Diem – Mike Wilson presented Per Diem summary. Shannon Galbraith-Kent Ph.D. made motion to approve June Per Diem for June Board Meeting attendees only. Debra Waller seconded the motion. All were in favor, motion passed.
- IV. DISTRICT REPORTS:**
 - a.** Division of Conservation (DOC) Reports – Read Independently
 - i. 10-minute Training Overview
 - ii. DOC Reminders
 - b.** NRCS Report – Read Independently
- V. District Staff Report Questions – Read Independently**

VI. UNFINISHED BUSINESS:

- a. FY 2021-2022 Proposed Budget Update – Matt Wooten – Matt Wooten requested Board’s permission to meet with Boone County Judge Executive, Gary Moore. Mike Wilson moved to authorize Matt Wooten and Mark Jacobs to schedule and attend said meeting. Shannon Galbraith-Kent Ph.D. seconded the motion. All were in favor, motion passed.

VII. NEW BUSINESS:

- a. Ag Districts - #008-011, #008-09 – Pavla Link presented recommendation to recertify the above mentioned Ag Districts, as required by KRS 262.850. Matt Wooten made motion to approve the recertification. Debra Waller seconded the motion. All were in favor, motion passed.
- b. Community Events – Volunteer Opportunities – Susan Brown presented opportunities for Board members to represent BCCDKY at the Boone County Fair and Boone County Arboretum events as requested. Debra Waller volunteered to attend BCCDKY at the Fair. Other Board members are to let Susan know which event they want to volunteer for.
- c. KACD Annual Meeting / KACD Committees – Pavla Link confirmed dates for and interest in attending the KACD Annual Meeting. Kathleen King and Debra Waller volunteered to represent BCCDKY and to attend the KACD Annual Meeting. BCCDKY is to pay for their registration fee and lodging. Kathleen King made motion to approve their representation, Debra Waller seconded the motion. All were in favor, motion passed.

VIII. ADJOURN. Shannon Galbraith-Kent Ph.D. made a motion to adjourn, Matt Wooten seconded the motion. All were in favor, motion passed. Meeting Adjourned at 6:26pm. Meeting reconvened at 7:21pm to for Board to vote on BCCDKY representation at the KACD Annual Meeting. Following vote, Debra Waller made motion to adjourn. Shannon Galbraith-Kent Ph.D. seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:22pm.