



Board Meeting Minutes

August 17, 2021
6:00 p.m.

Meeting ID: 824 8576 0550 Passcode: 465654

Present: Board Supervisors Matt Wooten, Mike Wilson, Debra Waller, Jeff Thomas, Rebecca Ortwein, Shannon Galbraith-Kent, Ph.D. Kathy King. Staff members Pavla Link, Susan Brown and Mark Jacobs. Guests Kim Barton (DOC) and John Stork (NRCS).

I. CALL TO ORDER: Matt Wooten called meeting to order at 6:04pm.

II. MINUTES:

- a. Jeff Thomas made motion to approve July 20, 2021 Board Meeting Minutes, Debra Waller seconded the motion. All were in favor, motion passed.

III. TREASURER'S REPORT

- a. Mike Wilson presented July 2021 Treasurer's Report – Kathy King moved to accept the report, Rebecca Ortwein seconded the motion. All were in favor, motion passed.
- b. Per Diem – Mike Wilson presented Per Diem summary. Jeff Thomas made motion to approve August Per Diem. Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.
- c. Annual Financial Report – Mike Wilson presented FY 2020-2021 AFR. Rebecca Ortwein made motion to approve report, Debra Waller seconded the motion. All were in favor, motion passed.

IV. DISTRICT REPORTS:

- a. Division of Conservation (DOC) Reports – Presented by Kim Barton. Updates on DIGS Report, SCS advertising requirements, Budget update dates, AWQP. Kathy King asked about next DOC Meeting. Meeting will be virtual, September 20, 2021. Link will be posted on SWC website.
 - i. 10-minute Training Overview
 - ii. DOC Reminders
- b. NRCS Report – Presented by John Stork.

- c. District Staff Report Questions – Read Independently. Mark Jacobs gave updates on ongoing mitigation projects and on LIM and Anderson properties.

V. UNFINISHED BUSINESS:

- a. ORRT Update – Mark Jacobs gave update. Russ Clark from NPS will be visiting August 30 -31. Mark and Christy Noll will take Russ on site visit along the Ohio River.
- b. 75/25 Technician Update – Matt Wooten – HR Committee is to finalize job description. Follow up with Crystal Renfro regarding reimbursement issues. Kathy King made motion to pursue, Debra Waller seconded the motion. All were in favor, motion passed.
- c. LIM Property Update – Mark Jacobs included in his staff report.

VI. NEW BUSINESS:

- a. HR Committee Update – Matt Wooten – 75/25 Soil Technician position update (see above). Administrative Secretary position – goal is to transfer position to exempt. HR Committee is to modify job description and propose new job title to comply with exempt requirements.
- b. Annual Report – Mark Jacobs presented BCCDKY 2020-2021 Annual Report. Board approved reports as is.
- c. Education Committee Meeting Update – Shannon Galbraith-Kent, Ph.D. gave update on CKC, L.E.A.F.! Academy, fall events and education grants. Susan Brown proposed forming of Junior Board. Kathy King made motion to approve, Debra Waller seconded the motion. All were in favor, motion passed. Junior Board is to consist of 9 Board Members, Boone County residents enrolled in High School or High School Homeschool program, age 16 and older. Susan Brown presented BCCDKY Community Survey. Kathy King moved to approve publishing of survey, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.
- d. Ag District Recertification: #008-12 and #008-17 – Pavla Link presented request for recertification of the above mentioned Ag Districts. Rebecca Ortwein moved to approve both as presented, Kathy King seconded the motion. All were in favor, motion passed.
- e. Community Event Board Member Sign up – Susan Brown – presented request
 - i. Arboretum event is September 18th from 9-2
 - ii. Salt Fest: Friday, October 15, from 9am to 3pm (this is school day)
 Saturday, October 16, from 10am to 6 pm
 Sunday, October 17, from 10am to 5pm

- VII. ADJOURN.** Debra Waller made motion to adjourn, Jeff Thomas seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:39pm.