



**BCCDKY**

Boone County Conservation  
District, Kentucky

## Board Meeting Minutes

**June 21, 2022**

**6:00 p.m.**

**6028 Camp Ernst Rd., Burlington, KY 41005**

**ZOOM: Meeting ID: 852 3852 6692 Passcode: 423029**

**Present:** Board Supervisors Matt Wooten, Debra Waller, Kathy King, Jeff Thomas. Staff members Susan Brown, Pavla Link and Jasper Olsen. Guests: Cameron, Terri and Stewart Kuehn

- I. CALL TO ORDER:** Matt Wooten called meeting to order at 6:06pm.
- II. GUEST INTRODUCTION:** Susan Brown introduced Cameron Kuehn and his parents. Cameron is one of two BCCDKY 2022 Scholarship recipients and was presented with his Scholarship Award.
- III. MINUTES:**
  - a.** May 17, 2022 Board Meeting Minutes To Approve – Debra Waller made motion to approve May meeting minutes, Kathy King seconded the motion. All were in favor, motion passed.
- IV. TREASURER’S REPORT:**
  - a.** Pavla Link presented May 2022 Treasurer’s Report – Kathy King moved to accept the report, Debra Waller seconded the motion. All were in favor, motion passed.
  - b.** Per Diem – Pavla Link presented Per Diem summary. Debra Waller made motion to approve June Per Diem. Kathy King seconded the motion. All were in favor, motion passed.
  - c.** Mileage Reimbursement – Matt Wooten presented mileage reimbursement request for Pavla Link, Jaron Cooper and Mackenzie Clere. Debra Waller suggested rate adjustment to reflect rising fuel cost should the need arise. Debra Waller made motion to approve requested mileage reimbursement, Jeff Thomas seconded the motion. All were in favor, motion passed.
- V. DISTRICT REPORTS:**
  - a.** Division of Conservation (DOC) Reports – presented by Matt Wooten. Juneteenth is a newly added Federal Holiday and HR committee will schedule a meeting in the near future and adjust the policy to reflect the change for Board’s consideration and approval.
  - b.** NRCS Report – presented by Jasper Olsen.

*Prepared 06/22/22 pl*

- c. District Staff Report Questions – Read Independently.
- d. Junior Board Report – Cameron gave an update and presented Junior Board 2022 Annual Report.

**VI. UNFINISHED BUSINESS:**

- a. ORWI / BCORI Update -Boone’s Landing kick off event on June 6, 2022 – Debra Waller gave report.
- b. Incentive Per Diem – Pavla Link presented request – Debra Waller is the only Board Member with qualifying events for incentive Per Diem for FY 2022-2023. Pavla Link will present request to SWCC for consideration during the July 12, 2022 Meeting.
- c. 2022-2023 Budget Plan – Matt Wooten gave report on meeting with Boone County Judge Executive, Gary Moore and Boone County Administrator, Jeff Earlywine. The meeting was held on June 2, 2022 in the Rouse Room at 6028 Camp Ernst Rd., Burlington, KY. Present were Judge Moore, Jeff Earlywine, Matt Wooten (BCCDKY Board Chair), Mike Wilson (BCCDKY Treasurer), Mark Jacobs (BCCDKY Director of Conservation Programs) and Pavla Link (BCCDKY Operations Manager). During this meeting FY 2022-2023 Budget request and Long Term Plan of Work were discussed.

**VII. NEW BUSINESS:**

- a. 2022 Election – Matt Wooten gave update on 2022 Election. BCCDKY has 3 Board Supervisor positions expiring on December 31, 2022. Per Boone County Clerk’s Office 3 candidates registered for the 2022 election for these positions – Matt Wooten, Mike Wilson and Kevin Bond. Due to 3 vacancies and 3 candidates only, BCCDKY Board Supervisor positions will not be listed on the 2022 Election Ballot. Boone County Clerk’s office already notified all candidates.
- b. KACD Annual Conference July 10-12, 2022 – Pavla Link presented information about the conference with a request to approve Debra Waller and Kathy King who will be attending this event to be BCCDKY official business meeting representatives with the authority to vote on relevant items. Matt Wooten made motion to approve the request, Jeff Thomas seconded the motion. All were in favor, motion passed.
- c. Program Updates – Susan Brown updated Board on current programs. Conservation Kids Camp was successful and all campers had a great time. Per parent’s survey, registration fee could be higher next year. Program could use additional staffing and consider new location. First week of L.E.A.F. Academy started on Monday.

**VIII. REMINDERS:**

- a. Family Nature Day – June 25, 2022, 9:00am – 1:00pm – Boone Woods
- b. Paddle Fest Expo – August 5, 2022,4:00pm-9:30pm – Schmidt Recreation Complex
- c. Boone County Fair – August 8 – 13, 2022 – Boone County Fairgrounds – Pavla Link will send out schedule and volunteer sign up for Board Members and Staff.

- IX. ADJOURN:** Jeff Thomas made motion to adjourn, Debra Waller seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:31pm.