



BCCDKY

Boone County Conservation
District, Kentucky

Board Meeting Minutes

August 16, 2022

6:00 p.m.

6028 Camp Ernst Rd., Burlington, KY 41005

ZOOM: Meeting ID: 881 8331 5308 Passcode: 511455

Present: Board Supervisors Matt Wooten, Debra Waller, Kathy King, Mike Wilson, Jeff Thomas. Staff members Mark Jacobs, Susan Brown, Pavla Link and Jasper Olsen (via Zoom). NRCS Ian Young (via Zoom).

I. CALL TO ORDER: Matt Wooten called meeting to order at 6:05pm.

II. MINUTES:

- a. July 19, 2022 Board Meeting Minutes To Approve – Kathy King made motion to approve with a correction of motion to adjourn from Jeff Thomas to Shannon Galbraith-Kent, Ph.D., Debra Waller seconded the motion. All were in favor, motion passed.

III. TREASURER’S REPORT:

- a. Mike Wilson presented July 2022 Treasurer’s Report – Kathy King moved to accept the report, Debra Waller seconded the motion. All were in favor, motion passed.
- b. Per Diem – Mike Wilson presented Per Diem summary. Jeff Thomas made motion to approve August Per Diem with the addition of Boone County Fair and pre-approval of Salt Fest. Kathy King seconded the motion. All were in favor, motion passed.
- c. Reimbursement – Pavla Link presented reimbursement request for Mark Jacobs for lunch expenses relating to a lunch meeting with the representatives of the League of Kentucky Sportsmen. Kathy King made motion to approve, Jeff Thomas seconded the motion. All were in favor, motion passed.

IV. DISTRICT REPORTS:

- a. Division of Conservation (DOC) Reports – presented by Matt Wooten.
- b. NRCS Report – presented by Ian Young and Jasper Olsen.
- c. District Staff Report Questions – Read Independently.

V. UNFINISHED BUSINESS:

- a.** ORWI / BCORI Update – Mark Jacobs gave an update. Public meetings are to be scheduled in September in Rabbit Hash, Petersburg and Big Bone. The group will kayak from Knot Marina to Boone’s Landing this coming Friday.
- b.** LIM Property Update – Mark Jacobs gave an update. Executive Committee met on August 15, 2022. The Committee presented recommendation for BCCDKY to explore partner opportunity with financial investment for a land acquisition project in Boone County with the KDFWR. Kathy King made motion to approve the recommendation with an amount of BCCDKY financial commitment up to \$200,000.00 without additional action needed by the BCCDKY Board, Debra Waller seconded the motion. All were in favor, motion passed.
- c.** 2022-2023 Budget Plan Update – Matt Wooten gave update. On July 1, 2022, following the June 30, 2022 Special Board Meeting, BCCDKY sent request to migrate BCCDKY budget funding from the Boone County Fiscal Court General Fund budget to the levy of a Millage Tax at a proposed rate of 0.006 by the Boone County Fiscal Court on behalf of BCCDKY to the Boone County Fiscal Court as described in KRS 262.200 and KRS 65A.110. In accordance with KRS 65A.110, following the Boone County Fiscal Court’s “fail to act on the proposed rate” within 30 days of a written request, BCCDKY will file the above mentioned Millage Tax rate with the Boone County Clerk’s office as described in KRS 133.220. Matt Wooten presented draft of the letter proposed for submission to the Boone County Clerk’s Office and the Boone County Fiscal Court. Debra Waller made motion to approve letter as written, Kathy King seconded the motion. All were in favor, motion passed.

VI. NEW BUSINESS:

- a.** FY 2021-2022 Annual Report – Matt Wooten presented BCCDKY FY 2021-2022 Annual Report. Debra Waller made motion to accept the report, Jeff Thomas seconded the motion. All were in favor, motion passed.
- b.** NKY Stream Restoration Committee Meeting – October 13, 2022 - Mark Jacobs presented proposed date and meeting agenda.
- c.** HR Committee Update – Matt Wooten gave update on July 25, 2022 HR Committee meeting and presented committee recommendations. The committee recommended addition of Juneteenth (June 20th) to the BCCDKY paid holidays list, following the paid Federal holiday list. Debra Waller made motion to accept the recommendation, Jeff Thomas seconded the motion. All were in favor, motion passed. Committee recommended more structured dress code training. Mike Wilson made motion to approve, Jeff Thomas seconded the motion. All were in favor, motion passed. Following parent comment submitted in a Conservation Kids Camp parent survey, the committee recommended expanding the no harassment policy. Debra Waller made motion to approve the recommended changes, Jeff Thomas seconded the motion. All were in favor, motion passed. Mark Jacobs gave overview of Jasper Olsen’s 6 months review.
- d.** Executive Committee Update – Matt Wooten gave update.
- e.** Fall Interns – TMU Partnership – Susan Brown presented applications for fall intern positions within the Thomas More University partnership from Derek Drago and Sarah Gibson. Mike Wilson made motion to approve the applicants for

the fall inter positions, Debra Waller seconded the motion. All were in favor, motion passed.

- f. KACDE Annual Conference – Mount Sterling, September 13-15, 2022 – Pavla Link presented opportunity.
- g. Additional item presented by Debra Waller – NKY Health Department offers Addiction Response / Naloxone distribution information and training. Mike Wilson presented FEMA emergency training opportunity. Additional information and links for training will be provided via email.

VII. REMINDERS:

- a. Pond Scum Workshop Field Day – August 20, 2022, Camp Ernst Lake, 9:00am – 11:00am
- b. OKI Annual Tour – October 6, 2022 – Clermont County
- c. Arboretum Plant Sale – September 17, 2022, 9:00am – 2:00pm
- d. Salt Fest – October 14-16 (TBD), 2022 – Big Bone State Park

VIII. COMMITTEE MEETING DATES:

- h. Land Use Committee
- i. Education Committee
- j. HR Committee
- k. Budget Committee
- l. Executive Committee Meeting
- m. Government Affairs Committee Meeting

- IX. ADJOURN:** Jeff Thomas made motion to adjourn, Matt Wooten seconded the motion. All were in favor, motion passed. Meeting Adjourned at 8:01pm.