



## Board Meeting Minutes

April 18, 2023, 6:00 p.m.

6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room

**ZOOM: Meeting ID: 822 4675 8182 Passcode: 810483**

**Present:** Board Supervisors Matt Wooten, Debra Waller, Kathy King, Mike Wilson (via Zoom), Kevin Bond (via Zoom), Jeff Thomas (via Zoom). Staff members Mark Jacobs, Susan Brown, Jasper Olsen (via Zoom) and Pavla Link. Guests: Christy Noll (TBC) Kim Barton (EEC-via Zoom), Kim Furlong with family, Madeline Thompson with family

- I. CALL TO ORDER:** Matt Wooten called meeting to order at 6:01pm.
- II. SCHOLARSHIP AWARDS:** Matt Wooten presented BCCDKY Scholarship Awards to Kimberly Furlong and Madeline Thompson.
- III. MINUTES:**
  - a. March 21, 2023 Board Meeting Minutes To Approve – Debra Waller made motion to approve, Kathy King seconded the motion. All were in favor, motion passed.
- IV. TREASURER’S REPORT:**
  - a. Mike Wilson presented March 2023 Treasurer’s Report – Kathy King made motion to accept the report, Jeff Thomas seconded the motion. All were in favor, motion passed.
  - b. Per Diem – Mike Wilson presented Per Diem summary. Kevin Bond made motion to approve April Per Diem , Jeff Thomas seconded the motion. All were in favor, motion passed. Incentive Per Diem request for FY 2023-2024 was submitted for Kathy King.
  - c. Mike Wilson informed Board of unauthorized charge by Sam’s Club on BCCDKY credit card. Card was cancelled by Truist Bank and charge was refunded by Sam’s. New credit card was issued. Staff requested permission to sign BCCDKY up for Costco Membership card. Kathy King made motion to approve the request, Debra Waller seconded the motion. All were in favor, motion passed.
- V. DISTRICT REPORTS:**
  - a. Division of Conservation (DOC) Reports – presented by Kim Barton.
  - b. NRCS Report – presented by Jasper Olsen.
  - c. District Staff Report Questions – Read independently, no questions.
  - d. Junior Board Report –Susan Brown gave report.
- VI. UNFINISHED BUSINESS:**
  - a. FY 2023-2024 Budget Discussion Update – Matt Wooten gave an update on meeting with Fiscal Court. Meeting was held on April 17, 2023. In attendance were Boone County Judge Executive Gary Moore, Boone County Administrator Jeff Earlywine, Boone County Assistant Administrator Matthew Webster, Boone County Assistant County Attorney William Knoebel, Margo Grubbs, Matt Wooten, Mark Jacobs, Pavla Link. BCCDKY relationship with Fiscal Court and FY 2023-2024 Budget request were discussed. BCCDKY

will set up meetings with Boone County Commissioners. Mike Wilson made a motion for BCCDKY to be represented by Matt Wooten and Mark Jacobs, Kathy King seconded the motion. All were in favor, motion passed.

- b.** Land Use Update: Mark Jacobs gave an update on meeting with KDFWR held on March 30, 2023. Christy Noll presented a request from The Boone Conservancy (TBC) for BCCDKY to be the lead applicant for land acquisition application currently pursued by TBC from The National Fish and Wildlife Foundation (NFWF) 2023 America the Beautiful Challenge. The application is a pre-proposal at this time. Commitment would be made should the project qualify for full application. MOA between BCCDKY and TBC will be signed. BCCDKY requested that BCCDKY Board be included on communication with NFWF regarding the application. Kevin Bond made a motion to approve the request, Debra Waller seconded the motion.

## **VII. NEW BUSINESS:**

- a.** 2023 Interns – Susan Brown presented 2023 applications and recommendations following interviews with all applicants. Kathy King made motion to approve the recommendation and hiring of Kamryn Lee for the position of Education Intern and Lillie Daniel for the position of Forest Health Intern for the summer of 2023. Mike Wilson seconded the motion. All were in favor, motion passed.
- b.** KACD Education Award Application – BCCDKY submitted an application to KACD.
- c.** Kentucky Conservation District Funding Survey – Pavla Link presented an update on the funding survey sent to all 121 Kentucky Conservation Districts.

## **VIII. REMINDERS:**

- a.** Earth Day - Garlic Mustard Picking Day – Middle Creek Park – April 22, 2023, 1pm-3pm (Boone County Parks event)
- b.** Boone County Anniversary Planning Bus Tour - April 24, 2023, 9am-3:30pm (meet at BCPL)
- c.** Community Activities Fair – Boone County Farmer’s Market – May 20, 2023, 9am-1pm
- d.** Birding by Kayak – Boone’s Landing - May 20, 2023, 9am-12pm (BCCDKY, NKBC and Extension Event)
- e.** Discovery Days – Big Bone Lick State Park – June 10, 2023, 11am-2pm
- f.** Family Nature Day – Boone Woods – June 17, 2023, 10am-12pm

## **IX. COMMITTEE MEETING DATES:**

- a.** Land Use Committee
- b.** Education Committee
- c.** HR Committee
- d.** Budget Committee
- e.** Executive Committee Meeting
- f.** Government Affairs Committee Meeting

- X. ADJOURN:** Debra Waller made motion to adjourn, Jeff Thomas seconded the motion. All were in favor, motion passed. Meeting Adjourned at 8:11pm.