



## **Board Meeting Minutes**

**June 20, 2023, 6:00 p.m.**

**6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room**

**ZOOM: Meeting ID: 814 3502 6676 Passcode: 874579**

**Present:** Board Supervisors: Matt Wooten, Debra Waller, Kathy King, Mike Wilson (via Zoom), Kevin Bond, Jeff Thomas. Staff members: Mark Jacobs, Susan Brown, Jasper Olsen (via Zoom), Pavla Link. Interns: Lillie and Kamryn. Junior Board: Emma.

**I. CALL TO ORDER:** Matt Wooten called the meeting to order at 6:04pm.

**II. MINUTES:**

- a.** May 16, 2023, Board Meeting Minutes to Approve – Jeff Thomas made motion to approve, Kathy King seconded the motion. All were in favor, motion passed.

**III. TREASURER'S REPORT:**

- a.** Mike Wilson presented May 2023 Treasurer's Report – Kathy King made motion to accept the report, Kevin Bond seconded the motion. All were in favor, motion passed.
- b.** Per Diem – Mike Wilson presented Per Diem summary. Debra Waller made a motion to approve June Per Diem, Kevin Bond seconded the motion. All were in favor, motion passed. Pavla Link reported that following their attendance at recent Supervisor Training Mike Wilson, Debra Waller and Jeff Thomas will qualify for incentive Per Diem for FY 2023-20245. Pavla will send in a request for approval to be considered during the July SWCC meeting.

**IV. DISTRICT REPORTS:**

- a.** Division of Conservation (DOC) Reports – presented by Matt Wooten. Jeff Thomas recommended that DOC should consider highlighting new items on reminders and report lists for easier prioritizing.
- b.** NRCS Report – presented by Jasper Olsen.
- c.** District Staff Report Questions – Read independently. Updates were given on Conservation Kids Camp and BCORI. Interns gave report on their projects.
- d.** Junior Board Report –Emma gave an update and presented Junior Board Annual Report.

**V. UNFINISHED BUSINESS:**

- a.** FY 2023-2024 Budget Discussion Update – Matt Wooten gave an update. Next Fiscal Court meeting regarding FY 2023-2024 budget is scheduled for June 27, 2023.
- b.** Land Use Update - Mark Jacobs gave an update on current projects. Land Use Committee to schedule a meeting in the upcoming couple of months.

**VI. NEW BUSINESS:**

- a. Office Space Discussion – Mark Jacobs presented a request to discuss additional office space with the UK Extension office. Kathy King made a motion to approve the request, Jeff Thomas seconded the motion. All were in favor, motion passed.
- b. Printer Lease Renewal – Pavla Link presented a request to renew printer lease with Millenium Business Systems. Debra Waller made a motion to approve the request, Jeff Thomas seconded the motion. All were in favor, motion passed.

**VII. REMINDERS:**

- a. KACD Annual Conference – July 9-11, 2023 – Bowling Green
- b. Kayaking Gunpowder Creek – July 15, 2023, 9am-noon - Knot Marina (register with Extension office)
- c. River Sweep – July 22, 2023, 9am-noon – Rabbit Hash (with BC Solid Waste)
- d. Whistler's Day – July 29, 2023, 9am-1pm – Curtis Gates Lloyd WMA (Quail Forever)
- e. Paddle Fest Outdoor for All Expo - August 4, 2023, 4pm -?
- f. Boone County Fair – August 7-12, 2023

**VIII. COMMITTEE MEETING DATES:**

- a. Land Use Committee
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee Meeting

- IX. ADJOURN:** Debra Waller made a motion to adjourn, Kevin Bond seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:23pm.