



**BCCDKY**

Boone County Conservation  
District, Kentucky

## Board Meeting Minutes

**September 19, 2023, 6:00 p.m.**

**6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room**

**ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100**

**Present:** Board Supervisors: Matt Wooten, Debra Waller, Kathy King, Mike Wilson, Shannon Galbraith-Kent, Ph.D., Jeff Thomas. Staff members: Mark Jacobs, Susan Brown, Jasper Stevenson.

- I. CALL TO ORDER:** Matt Wooten called the meeting to order at 6:13pm.
- II. MINUTES:**
  - a. August 15, 2023, Board Meeting Minutes to Approve – Debra Waller made a motion to approve, Kathy King seconded the motion. All were in favor, motion passed.
- III. TREASURER’S REPORT:**
  - a. Mike Wilson presented August 2023 Treasurer’s Report – Shannon Galbraith-Kent, Ph.D. made a motion to accept the report, Kathy King seconded the motion. All were in favor, motion passed.
  - b. Per Diem – Mike Wilson presented Per Diem summary. Shannon Galbraith-Kent, Ph.D. made a motion to approve September Per Diem, Jeff Thomas seconded the motion. All were in favor, motion passed.
- IV. DISTRICT REPORTS:**
  - a. Division of Conservation (DOC) Reports – KACD Board meeting moved to September 29, 2023. Timesheets are signed by BCCDKY Treasurer.
  - b. NRCS Report – presented by Jasper Stevenson.
  - c. District Staff Report Questions – Susan Brown answered questions about homeschool programs.
  - d. Intern Report – Susan Brown and Jasper Stevenson gave a report.
- V. UNFINISHED BUSINESS:**
  - a. Forest Health Specialist Position – Mark Jacobs gave an update.
  - b. Land Use Update– Mark Jacobs gave an update.
- VI. NEW BUSINESS:**
  - a. Government Affairs Committee Update – Kathy King gave an update and made a motion that Mark Jacobs is to present BCCDKY proposal to KACD Board during their September 29, 2023 meeting. Debra Waller seconded the motion. All were in favor, motion passed.
  - b. KACDE Annual Meeting Report – Susan Brown gave a report.
  - c. Debra Waller had a question regarding DIGS report. Kathy King made a motion to question SWCC decision regarding DIGS score. Debra Waller seconded the motion. All were in favor, motion passed.

**VII. REMINDERS:**

- a. OKI Annual Conservation Tour – September 22, 2023, 8am-4pm, Dearborn County, IN
- b. KDFWR Commission Meeting – September 22, 2023, 8:30am, Frankfort – send Zoom link
- c. Monarch Tagging – September 26, 2023 and September 30, 2023
- d. KACD Board Meeting – September 29, 2023, Time TBD, Franklin County Conservation District
- e. Ghost Ship Paddle – October 7, 2023
- f. Salt Fest – October 20-22, 2023, Big Bone Lick State Park

**VIII. COMMITTEE MEETING DATES:**

- a. Land Use Committee
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee Meeting

- IX. ADJOURN:** Debra Waller made a motion to adjourn. Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed. Meeting Adjourned at 8:05pm.