



## CONSERVATION INTERNSHIP DESCRIPTION

### SUMMER 2024

(2 positions available)

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#### **Background:**

In Kentucky, there are 121 Conservation Districts working towards the same goal: conserving our natural resources. The Boone County Conservation District (BCCDKY) is the primary entity to provide technical, educational, and financial assistance to private landowners and land users in the conservation, sustainment, improvement, and enhancement of Boone County's natural resources. BCCDKY works closely with not only landowners, but also with local schools, homeschool groups, scouts, and local, state, and federal organizations.

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#### **Intern Job Summary:**

In this position, the intern will work alongside conservation professionals to learn the technical, administrative, and educational operations of a Conservation District and assist with summer programs. Intern will assist with all aspects, including direct instruction, for Conservation Kids Camp (students aged 9-12) and LEAF Academy (students aged 13-15), as well as other education and outreach programs thought the summer. This intern will also work closely with the staff to collect and analyze wildlife population data from local forests and streams. In addition to the required responsibilities, the intern will have the opportunity to network with local, state, and federal individuals and agencies in the ecological and conservation field, including local non profits, Boone County Parks Department, Sanitation District No. 1, Kentucky Department of Fish and Wildlife Resources, and more.

#### **Intern Requirements:**

- Sophomore or higher status in a college or university
- Enrolled in environmental studies, education, or related major
- Ability to work in the outdoors during inclement weather and over challenging terrain
- Ability to interact professionally with members of the general public, including K-12 students
- Proficient in Microsoft Office
- General knowledge of ecosystem functions
- Valid Driver's License
- CPR certification or ability to obtain certification upon hiring
- Ability to work occasional weekends and evenings
- Ability to work independently and with minimum supervision

**Duration:** Mid-May through early August (approximately 13 weeks)

**Hours:** Approximately 400 hours total, including some weekends and evenings

**Compensation:** \$3,600 stipend

**Report to:** Susan Brown, Conservation Education Specialist

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## DUTIES

#### **Education and Outreach Programs (40%)**

- Assist with preparation for summer day camps, including logistics and materials prep
- Prepare and facilitate activities for summer camp and youth leadership programs
- Assist with set up and take down of camps each day

- Assist with the planning and facilitation of family programs, workshops, and community events, including some weekend programs
- Prepare documents and materials for display boards, quarterly newsletters, blogs, and social media posts

**Forest and Watershed Health Research (40%)**

- Conduct field work to collect data for acoustic bat surveys and mussel surveys
- Use software programs to analyze and present data
- Assist with stream monitoring program including biological and hydromodification surveys
- Assist staff and partner organizations with habitat maintenance, trail work, invasive species management, and other related projects

**Independent Project (15%)**

- Develop an independent project related to conservation to be completed during the internship

**Administration (5%)**

- Work with staff to organize and inventory district files and supplies
- Attend appropriate staff and board meetings
- Attend appropriate trainings pertaining to job duties, including First Aid and CPR
- Other duties as assigned

**To Apply, send cover letter, resume, and three references to [susanbrown@bccdky.org](mailto:susanbrown@bccdky.org) by Feb 23rd, 2024**