



# **BCCDKY**

Boone County Conservation  
District, Kentucky

## **Board Meeting Minutes**

**February 20, 2024, 6:00 p.m.**

**6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room**

**ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100**

**Present:** Board Supervisors: Debra Waller, Kathy King, Mike Wilson, Jeff Thomas, Shannon Galbraith-Kent, Ph.D., John Stork Staff members: Mark Jacobs, Susan Brown, Jasper Stevenson, Tyler Rankin. Guest: Kim Barton (EEC), Jason Kilmer (SWCC)

**I. CALL TO ORDER:** Mike Wilson called the meeting to order at 6:04pm.

**II. MINUTES:**

**a.** January 9, 2024, Board Meeting Minutes to Approve – Jeff Thomas made a motion to approve, Kathy King seconded the motion. All were in favor, motion passed.

**III. TREASURER’S REPORT:**

**a.** Jeff Thomas presented January 2024 Treasurer’s Report – Debra Waller made a motion to accept the report, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.

**b.** Per Diem – Jeff Thomas presented Per Diem summary. Debra Waller made a motion to approve February Per Diem for those present, Kathy King seconded the motion. All were in favor, motion passed.

**IV. DISTRICT REPORTS:**

**a.** Division of Conservation (DOC) Reports – presented by Kim Barton.

**b.** NRCS Report

**c.** District Staff Report – brief discussion was held regarding LIDAR use and mapping on property.

**V. UNFINISHED BUSINESS:**

**a.** Land Use Update – Mark Jacobs gave an update. Archeologists and a historian visited property, Gator delivery, staff will publish press release.

**b.** BCPC 2045 Plan Comments – Mark Jacobs gave an update. BCCDKY staff met with BCPC representative and submitted comments.

**c.** KACD Legislative Priorities / Current Senate and House Bills – Mark gave a brief summary.

**d.** Property Dedication Update (April 7, 2024) – Susan gave an update. Proposed name for property “Earl and Hazel Jones Center for Conservation”. Debra Waller made a motion to approve the name, Kathy King seconded the motion. All were in favor, motion passed. The planning committee will meet next week.

**e.** Memorandum Of Agreement – Mark presented MOA with BCFC – Debra Waller made a motion to sign the MOA pending comments from Kathy King, Kathy King seconded the motion. All were in favor, motion passed.

- f. DIGS Report Follow Up – Mark gave an update. Jason Kilmer suggested the SWCC may not have completely understood BCCDKY policy. Further clarification may be beneficial.

**VI. NEW BUSINESS:**

- a. Executive Committee Meeting Update – Mike gave a report. Staff evaluations were held. The need for better office space is impending. Discussion regarding other opportunities was held (BCWR building, Ellis House).
- b. Budget Committee Meeting Update - FY 2024-2025 Budget Draft – Jeff Thomas presented BCCDKY FY 2024-2025 Budget Draft. Debra Waller made a motion to approve as presented, Kathy King seconded the motion. All were in favor, motion passed.
- c. FY 2024-2025 APOW – Mark Jacobs presented BCCDKY FY 2024-2025 APOW. Kathy King made a motion to approve pending Board comments, if any. Jeff Thomas seconded the motion. All were in favor, motion passed.
- d. Anderson Property – Mark Jacobs presented a draft of a letter to KDFWR. The Board will submit comments, if any.
- e. Education Committee Recommendation - Program Fees – Susan Brown presented a request to charge a \$50 refundable fee for “private group” programs. Jeff Thomas made a motion to approve the request, Debra Waller seconded the motion. All were in favor, motion passed.
- f. Ag Districts 008-05 and 008-06 Recertification – Debra Waller made a motion to recommend both Ag Districts for recertification as requested, Jeff Thomas seconded the motion. All were in favor, motion passed.
- g. Recurrent Autopay Authorization – Jeff Thomas presented a request to authorize autopay for monthly payments of internet (Altafiber - \$92/month) and copier lease (Wells Fargo - \$103/month). Kathy King made a motion to approve the request, Debra Waller seconded the motion. All were in favor, motion passed.
- h. “This is the Ohio; Life Death Rebirth of the Beautiful River” Movie Screening – Mark Jacobs and Susan Brown will organize.

**VII. PUBLIC COMMENTS:** None received.

**VIII. REMINDERS:**

- a. Winter Tree ID – March 8, 2024, 10am-2pm – Middle Creek / Boone Cliffs
- b. Area 5 Meeting – March 22, 2024, 9am-2pm – Gallatin County
- c. “This is the Ohio; Life Death Rebirth of the Beautiful River” Movie Screening – April 4, 2024, 6m-8pm – Enrichment Center

**IX. COMMITTEE MEETING DATES:**

- a. Land Use Committee – 1/12/24, 4/5/24, 7/12/24, 10/11/24
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee

- X. **ADJOURN:** Debra Waller made a motion to adjourn. Jeff Thomas seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:53pm.