



# **BCCDKY**

Boone County Conservation  
District, Kentucky

## **Board Meeting Minutes**

**March 19, 2024, 6:00 p.m.**

**6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room**

**ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100**

**Present:** Board Supervisors: Debra Waller, Kathy King, Mike Wilson, Jeff Thomas, John Stork, Kevin Bond. Staff members: Mark Jacobs, Susan Brown, Jasper Stevenson, Tyler Rankin, Pavla Link. NRCS: Chris Rawson.

**I. CALL TO ORDER:** Mike Wilson called the meeting to order at 6:06pm.

**II. MINUTES:**

**a.** February 20, 2024, Board Meeting Minutes to Approve – Kathy King made a motion to approve, Jeff Thomas seconded the motion. All were in favor, motion passed.

**III. TREASURER’S REPORT:**

**a.** Jeff Thomas presented February 2024 Treasurer’s Report – Debra Waller made a motion to accept the report, Kathy King seconded the motion. All were in favor, motion passed.

**b.** Per Diem – Jeff Thomas presented Per Diem summary. Debra Waller made a motion to approve March Per Diem for those present, Kevin Bond seconded the motion. All were in favor, motion passed.

**IV. DISTRICT REPORTS:**

**a.** Division of Conservation (DOC) Reports – presented by Mike Wilson

**b.** NRCS Report – presented by Chris Rawson

**c.** District Staff Report

**V. UNFINISHED BUSINESS:**

**a.** Land Use Update – Mark Jacobs gave an update on the archaeological visit, planned visit from KSU / LIDAR imagery and work done to date. Request for improvements - Kathy King made a motion to approve gravel for barn floor up to \$2,500, Debra Waller seconded the motion. All were in favor, motion passed. Update on letter to KDFWR – Kathy King made a motion to proceed with letter following 3 day review/comment period by the Board, Debra Waller seconded the motion. All were in favor, motion passed.

**b.** Property Dedication Update (April 7, 2024) – Debra Waller made a motion to approve spending of up to \$1,500 for the event (including printed materials, refreshments, event set up, dedication items). John Stork seconded the motion. All were in favor, motion passed.

**c.** Memorandum Of Agreement Update – Mike Wilson gave an update. MOA was approved and signed by Boone County Fiscal Court (Resolution No. 2024-59).

- d. FY 2024-2025 Budget Update – Mike Wilson and Jeff Thomas gave an update. Meeting with Boone County Administrator, Matthew Webster and Boone County Finance Director, Rob Notton, is scheduled for March 26, 2024.

**VI. NEW BUSINESS:**

- a. Resolution – Mark Jacobs presented Resolution draft following guidance from KACD, with a request to distribute and present the Resolution at the KACD Area 5 Meeting on March 22, 2024. Kathy King made a motion to present the Resolution as is, Kevin Bond seconded the motion. All were in favor, motion passed. BCCDKY Board will present the Resolution at the KACD Area 5 Meeting, staff will distribute the Resolution to all Area 5 Districts and to KACD prior to the meeting to allow time for individual research and preparation of comments and or questions.
- b. FY 2023-2024 Budget - Reallocation Request - Pavla Link presented a request for fund reallocation in the FY 2023-2024 Budget. Staff requested that unused portion of funds originally allocated for the cost of Bonding in the amount of \$1,700 be re-allocated to “Education and Promotion / Displays” for the purchase of additional education and promotional materials and tools. Mike Wilson made a motion to approve the request, Kevin Bond seconded the motion. All were in favor, motion passed.
- c. KADF – Boone County Ag Development Council Appointment – Pavla Link presented the current representation on the Boone County Ag Development Council and their eligibility for additional term. Mike Wilson – eligible for re-appointment, currently serving first term, Pavla Link – not eligible for re-appointment, currently serving second term. Kathy King made a motion to re-appoint Mike Wilson for a second term and appoint John Stork for first term to serve on the Boone County Ag Development Council. Kevin Bond seconded the motion. All were in favor, motion passed. Both Mike Wilson and John Stork accepted their appointment.
- d. Spring / Summer Interns – Susan Brown presented applications for BCCDKY 2024 Spring / Summer Internship and a recommendation to offer the internship to Jaron Cooper and Illys Anderson, following application process and interviews conducted by BCCDKY staff. Kathy King made a motion to accept the recommendation and approve Jaron Cooper and Illys Anderson for the BCCDKY 2024 Spring/Summer Internship. Jeff Thomas seconded the motion. All were in favor, motion passed.
- e. Additional items:
  - Kathy King requested follow-up on background checks for staff and Board members, following the same guidelines as Boone County Schools. Staff is to proceed with the process.
  - Mark Jacobs requested that BCCDKY Board consider research of and budgeting for additional / alternate office space.

**VII. PUBLIC COMMENTS:** None received.

**VIII. REMINDERS:**

- a. Area 5 Meeting – March 22, 2024, 9am-2pm – Gallatin County
- b. “This is the Ohio; Life Death Rebirth of the Beautiful River” Movie Screening – April 4, 2024, 6m-8pm – Enrichment Center

- c. Earl and Hazel Jones Center for Conservation Dedication – April 7, 2024, 1pm-3pm
- d. Wildflower Walk – April 13, 2024, 10am-12pm – Middle Creek Park
- e. TMU Sustainability Day ([Tabling Event](#)) – April 19, 2024, 12pm-4pm – TMU
- f. Garlic Mustard Pull – Earth Day – April 22, 2024, 1pm-3pm – Middle Creek Park
- g. River Sweep – May 4, 2024, 8:30am-12pm – Rabbit Hash
- h. Big Bone Lick Discovery Day ([Tabling Event](#)) – June 8, 2024, 11am-2pm – Big Bone Lick
- i. Family Nature Day ([Tabling Event](#)) - June 15, 2024, 10am-12pm – Boone Woods
- j. Boone County Fair ([Tabling Event](#)) – June 24, 2024 – June 29, 2024
- k. “Raising Hellbenders” ([Tabling Event](#)) - June 27, 2024, 3pm-5pm - TMU Field Station

**IX. COMMITTEE MEETING DATES:**

- a. Land Use Committee – 1/12/24, 4/5/24, 7/12/24, 10/11/24
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee

- X. ADJOURN:** Debra Waller made a motion to adjourn. Kevin Bond seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:41pm.