



BCCDKY

Boone County Conservation
District, Kentucky

Board Meeting Minutes

May 21, 2024, 6:00 p.m.

6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room

ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100

Present: Board Supervisors: Debra Waller, Kathy King, Shannon Galbraith-Kent, Ph.D., Jeff Thomas, John Stork. Staff members: Mark Jacobs, Susan Brown, Tyler Rankin, Pavla Link. EEC/DOC: Kim Barton

I. CALL TO ORDER: Jeff Thomas called the meeting to order at 6:07pm.

II. MINUTES:

a. April 16, 2024, Board Meeting Minutes to Approve – Kathy King made a motion to approve, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.

III. TREASURER’S REPORT

a. Jeff Thomas presented April 2024 Treasurer’s Report – Kathy King made a motion to accept the report, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.

b. Per Diem – Jeff Thomas presented Per Diem summary. John Stork made a motion to approve May Per Diem and pre-approve Per Diem for Board Members working the Boone County Fair in June, Jeff Thomas seconded the motion. All were in favor, motion passed.

IV. DISTRICT REPORTS:

a. Division of Conservation (DOC) Reports – presented by Kim Barton

b. NRCS Report – presented by Pavla Link

c. District Staff Report

V. UNFINISHED BUSINESS:

a. Land Use Update – Mark Jacobs gave an update on improvements and programs.

b. FY 2024-2025 Budget Update – Jeff Thomas gave an update. First reading and public comments for BCFC Budget was this morning. Second reading will take place during the June 18, 2024 BCFC Meeting.

c. Boone County Fair Sign Up – Pavla presented request.

d. Background Checks – Jeff Thomas presented recommendation following a discussion with the Board Chairman. Jeff Thomas made a motion that the HR Committee prepare a policy / procedure for future background checks. Kathy King seconded the motion. All were in favor, motion passed. Debra Waller made a motion that for current background checks received by the District Operations Manager the Board Chairman is to be the second person to review the results and

present concerns, if any, to the Executive Committee. Kathy King seconded the motion. All were in favor, motion passed.

VI. NEW BUSINESS:

- a. Meeting with Kathleen Saunier (DNR/EEC Deputy General Counsel) - Mark Jacobs gave an update – meeting is to be rescheduled.
- b. BCFC Meeting Presentation – Mark Jacobs gave an update on the presentation he gave at this morning’s BCFC meeting. A copy of his presentation was sent to Commissioner Hand as requested.
- c. Supervisor Training – Pavla Link presented a request for BCCKY Board members to suggest supervisor training topics for existing and incoming Board members. Suggestions will be shared with EEC/DOC.
- d. Incentive Per Diem Requests for FY 2024-2025 – Pavla Link requested Board members to provide a list of qualifying events for FY 2024-2025 Incentive Per Diem. Any qualified Board member information will be submitted to SWCC for approval.
- e. KACD Annual Meeting July 14 – 16, 2024, Louisville, KY – Kathy King made a motion for Debra Waller and Kathy King to be authorized to represent and vote on behalf of BCCDKY at the KACD Annual Meeting. Jeff Thomas seconded the motion. All were in favor, motion passed.
- f. Susan Brown presented information about the Kentucky Watershed Watch with a request for BCCDKY to become a hub. Kathy King requested additional information to be provided prior to action taken by the Board during the June 18, 2024 Board meeting.

VII. PUBLIC COMMENTS: None received.

VIII. REMINDERS:

- a. Boone County 225th Anniversary Celebration ([Tabling Event](#)) – June 1, 2024 – Fairgrounds
- b. Big Bone Lick Discovery Day ([Tabling Event](#)) – June 8, 2024, 11am-2pm – Big Bone Lick
- c. Family Nature Day ([Tabling Event](#)) - June 15, 2024, 10am-12pm – Boone Woods
- d. Boone County Fair ([Tabling Event](#)) – June 24, 2024 – June 29, 2024
- e. “Raising Hellbenders” ([Tabling Event](#)) - July 27, 2024, 3pm-5pm - TMU Field Station

IX. COMMITTEE MEETING DATES:

- a. Land Use Committee – 1/12/24, 4/5/24, 7/12/24, 10/11/24
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee

X. ADJOURN: Jeff Thomas made a motion to adjourn. John Stork seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:55pm.