



BCCDKY

Boone County Conservation
District, Kentucky

Board Meeting Minutes

June 18, 2024, 6:00 p.m.

6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room

ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100

Present: Board Supervisors: Debra Waller, Kathy King, Mike Wilson, Kevin Bond, Jeff Thomas, John Stork. Staff members: Mark Jacobs, Susan Brown, Tyler Rankin, Pavla Link, Ilys Anderson, Jaron Cooper. NRCS: Chris Rawson

I. CALL TO ORDER: Mike Wilson called the meeting to order at 6:04pm.

II. MINUTES:

a. May 21, 2024, Board Meeting Minutes to Approve – Jeff Thomas made a motion to approve, Debra Waller seconded the motion. All were in favor, motion passed.

III. TREASURER'S REPORT

a. Jeff Thomas presented May 2024 Treasurer's Report – Debra Waller made a motion to accept the report, Kevin Bond seconded the motion. All were in favor, motion passed.

b. Per Diem – Jeff Thomas presented Per Diem summary. Debra Waller made a motion to approve June Per Diem, John Stork seconded the motion. All were in favor, motion passed.

IV. DISTRICT REPORTS:

a. Division of Conservation (DOC) Reports – presented by Mike Wilson.

b. NRCS Report – presented by Chris Rawson.

c. District Staff Report – read independently.

V. UNFINISHED BUSINESS:

a. Land Use Update – Mark Jacobs gave an update on recent improvements and public programs.

b. FY 2024-2025 Budget Update – Jeff Thomas presented FY 2024-2025 Budget Draft. Kathy King made a motion to approve the budget as presented, Debra Waller seconded the motion. All were in favor, motion passed.

c. Boone County Fair Sign Up – Pavla Link completed the sign up.

d. Incentive Per Diem Requests for FY 2024-2025 – Incentive Per Diem Request will be submitted for Mike Wilson, Kathy King, Debra Waller and John Stork.

e. KACD Annual Meeting / 75/25 Contract / Resolution – Mark Jacobs presented Resolution draft and cover letter with a request for BCCDKY Board to present both at the KACD Annual Meeting. Kathy King made a motion to approve the Resolution to be submitted to KACD, Jeff Thomas seconded the motion. All were in favor, motion passed. Both documents are to be distributed to KACD and all 121 Kentucky Conservation District Boards prior to the KACD Annual Meeting date to allow time

for review and questions. Mark Jacobs reminded the Board that the KACD/NRCS 75/25 contract expires at the end of this Fiscal Year. KACD/NRCS have agreed on a one-year extension while negotiating future agreement. Jeff Thomas made a motion for the HR Committee to review the current contract and make a recommendation at the July 16, 2024, Board Meeting. John Stork seconded the motion. All were in favor, motion passed.

- f. Kentucky Watershed Watch Agreement – Susan Brown presented request for BCCDKY to serve as a HUB for the Kentucky Watershed Watch. Debra Waller made a motion to approve the request, Jeff Thomas seconded the motion. All were in favor, motion passed. Susan Brown will provide information regarding the length of the contract.

VI. NEW BUSINESS:

- a. Meeting with Kathleen Saunier (DNR/EEC Deputy General Counsel) - Mark Jacobs gave an update.
- b. FY 2023-2024 Budget Amendment - Jeff Thomas presented 4th Quarter FY 2023-2024 Budget Amendment for approval. Jeff Thomas made a motion to approve the amendment, Kevin Bond seconded the motion. All were in favor, motion passed.
- c. Open Records Request Appeal – Mike Wilson gave an update on Open Records request received and presented BCCDKY response and the following decision by the Kentucky Office of Attorney General.
- d. Forest Health Specialist – Mark Jacobs presented recommendation to extend the existing contract with Tyler Rankin until the remaining funds (\$16,000) from the originally allotted amount (\$25,000) have been depleted or until either party terminates the contract. Jeff Thomas made a motion to accept the recommendation as presented, Debra Waller seconded the motion. All were in favor, motion passed.

VII. PUBLIC COMMENTS: None received.

VIII. REMINDERS:

- a. Boone County Fair ([Tabling Event](#)) – June 24, 2024 – June 29, 2024
- b. KACD Annual Meeting – July 14-16, 2024, Louisville
- c. “Raising Hellbenders” ([Tabling Event](#)) - July 27, 2024, 3pm-5pm - TMU Field Station

IX. COMMITTEE MEETING DATES:

- a. Land Use Committee – 1/12/24, 4/5/24, 7/12/24, 10/11/24
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee

- X. **ADJOURN:** Jeff Thomas made a motion to adjourn. Debra Waller seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:21pm.