



BCCDKY

Boone County Conservation
District, Kentucky

Board Meeting Minutes

July 16, 2024, 6:00 p.m.

6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room

ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100

Present: Board Supervisors: Debra Waller, Mike Wilson, Kevin Bond, Jeff Thomas, Shannon Galbraith-Kent, Ph.D. Staff members: Susan Brown, Pavla Link, Jasper Stevenson.
DOC: Kim Barton

I. CALL TO ORDER: Mike Wilson called the meeting to order at 6:03pm.

II. MINUTES:

a. June 18, 2024, Board Meeting Minutes to Approve – Jeff Thomas made a motion to approve, Kevin Bond seconded the motion. All were in favor, motion passed.

III. TREASURER’S REPORT

a. Jeff Thomas presented June 2024 Treasurer’s Report – Shannon Galbraith-Kent, Ph.D. made a motion to accept the report, Kevin Bond seconded the motion. All were in favor, motion passed.

b. Per Diem – Jeff Thomas presented Per Diem summary. Kevin Bond made a motion to approve July Per Diem, Mike Wilson seconded the motion. All were in favor, motion passed.

c. FY 2023-2024 Annual Financial Report (AFR) – Jeff Thomas presented the FY 2023-2024 AFR - Shannon Galbraith-Kent, Ph.D. made a motion to approve the AFR as presented, Jeff Thomas seconded the motion. All were in favor, motion passed.

IV. DISTRICT REPORTS:

a. Division of Conservation (DOC) Reports – presented by Kim Barton. Next Kentucky Soil and Water Conservation Commission meeting will be held on July 30, 2024. In response to BCCDKY Resolution presented at the KACD Annual Meeting Kim Barton stated that the DOC staff requested KRS 262 legal review in the past and the Energy and Environment Cabinet (EEC) Legal Department stated that it is not a priority.

b. NRCS Report – presented by Jasper Stevenson.

c. District Staff Report – read independently.

V. UNFINISHED BUSINESS:

a. Land Use Update – Pavla Link gave an update on recent improvements and public programs.

b. KACD Annual Meeting / Resolution Update – Susan Brown and Debra Waller gave an update. Discussion between KACD Board and present Conservation Districts

Boards of Supervisors was held. KACD Board stated they do not support BCCDKY Resolution. Resolution was tabled at the meeting.

VI. NEW BUSINESS:

- a. HR Committee Update – Susan Brown gave an update and presented the new Forest Health Specialist position job description. Jeff Thomas made a motion to approve the job description with the addition of degree requirements / preference. Kevin Bond seconded the motion. All were in favor, motion passed. In regard to background check procedure and policy, staff is to contact Boone County Fiscal Court HR Department and request a copy of their current policy as a guide for criteria. Current recommendation is for the Director of Conservation Programs to request and review all background checks, followed by a review by the Executive Committee. Acceptable criteria are to be finalized following the review of Boone County policy. KACD/NRCS are in the process of renegotiating the 75/25 Soil Conservation Technician contract with a possibility of change to an 80/20. Negotiations are expected to last at least through January 2025. Update will be given when received.

VII. PUBLIC COMMENTS: None received.

VIII. REMINDERS:

- a. “Raising Hellbenders” (Tabling Event) - July 27, 2024, 3pm-5pm - TMU Field Station
- b. Paddlefest – August 2-3, 2024
- c. OKI RCC Annual Conservation Tour – September 13, 2024, Hamilton County
- d. Salt Fest – October 18-20, 2024 – Big Bone Park

IX. COMMITTEE MEETING DATES:

- a. Land Use Committee – 1/12/24, 4/5/24, 7/12/24, 10/11/24
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee

X. ADJOURN: Jeff Thomas made a motion to adjourn. Kevin Bond seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:20pm.