



## Board Meeting Minutes

**October 15, 2024, 6:00 p.m.**

**6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room**  
**ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100**

**Present:** Board Supervisors: Mike Wilson, Debra Waller, Shannon Galbraith-Kent, Ph.D., John Stork, Kathy King, Kevin Bond. Staff members: Mark Jacobs, Susan Brown, Pavla Link, Tyler Rankin. DOC: Kim Barton. Visitors: Casey Moll, Dora Franks.

- I. CALL TO ORDER:** Mike Wilson called the meeting to order at 6:03pm.
- II. MINUTES:**
  - a. September 17, 2024, Board Meeting Minutes to Approve – Kathy King made a motion to approve, Debra Waller seconded the motion. All were in favor, motion passed.
- III. TREASURER’S REPORT**
  - a. Mike Wilson presented September 2024 Treasurer’s Report – Shannon Galbraith-Kent, Ph.D. made a motion to accept the report, Kevin Bond seconded the motion. All were in favor, motion passed.
  - b. Per Diem – Mike Wilson presented Per Diem summary. Debra Waller made a motion to approve October Per Diem, Kathy King seconded the motion. All were in favor, motion passed.
- IV. DISTRICT REPORTS:**
  - a. Division of Conservation (DOC) Reports – presented by Kim Barton.
  - b. NRCS Report – presented by Pavla Link. New State Cost Share application for interseeding cool season grasses into existing pasture on approximately 8 acres for an estimated amount of \$1,750.16 from Chris Blake was received. Debra Waller made a motion to approve the application for submission, Kathy King seconded the motion. All were in favor, motion passed.
  - c. District Staff Report – read independently. Brief discussion was held about OKI Tour. Shannon Galbraith-Kent, Ph.D., passed on praise and thank you from the Boone County Garden Club for Susan Brown and Jasper Stevenson for their participation in the Kelly Elementary farmer appreciation event.
- V. UNFINISHED BUSINESS:**
  - a. Land Use Update – Mark Jacobs gave an update on recent improvements, public programs and future plans for the bottom field. Gravel for barn floor was delivered and will be spread this week. Concrete will be scheduled in the next couple of weeks. Land Use Committee meeting will be scheduled in the next couple of weeks.
  - b. Area 5 Vacancy Update – Mike Wilson gave an update on the Area 5 Special Meeting date. The meeting will be held virtually via Zoom on Monday, October 28,

2024, at 7pm. During this meeting nominations for the Area 5 SWCC Commissioner will be taken.

- c. 2024 Resolution Follow up – Mike Wilson asked Kathy King about her change of position. Kathy King stated that it was said “this would open up a lot of other questions”. She could not remember who she spoke with at the KACD Annual Convention, neither did Debra Waller – whether it was the SWCC or the KACD Board. The Resolution was tabled during that meeting.

**VI. NEW BUSINESS:**

- a. Forest Health Specialist - Mark Jacobs presented a summary of applications and interviews. 16 applications were received during the application window. BCCDKY staff conducted 4 interviews. The staff’s recommendation is to offer the position of Forest Health Specialist to James Acey. Kathy King made a motion to accept the staff recommendation and hire James Acey as the new BCCDKY Forest Health Specialist, Kevin Bond seconded the motion. All were in favor, motion passed. Offer letter will be sent to James Acey with a start date pending the results of background check.
- b. Additional item – Pavla Link presented a request for subscription to eCCLIX for the purpose of accessing Boone County property deeds to comply with the new requirements (following HB418) for Agricultural District creation and recertification in accordance with KRS 262.850. The cost is \$45 one time set up fee per County and \$15 for each 24-hour period of use. Kathy King made a motion to approve the request, Debra Waller seconded the motion. All were in favor, motion passed.

**VII. PUBLIC COMMENTS:** None received.

**VIII. REMINDERS:**

- a. Salt Fest – October 18-20, 2024 – Big Bone Park
- b. River Sweep and Work Party – October 26, 2024 – 9am – 12pm - Earl and Hazel Jones Center

**IX. COMMITTEE MEETING DATES:**

- a. Land Use Committee – 1/12/24, 4/5/24, 7/12/24, 10/11/24
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee

**X. ADJOURN:** Kathy King made a motion to adjourn. Debra Waller seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:01pm.