



**BCCDKY**

Boone County Conservation  
District, Kentucky

## Board Meeting Minutes

**December 17, 2024, 6:00 p.m.**

**6028 Camp Ernst Rd., Burlington, KY 41005, Rouse Room**

**ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100**

**Present:** Board Supervisors: Mike Wilson, Debra Waller, John Stork, Kathy King, Kevin Bond, Shannon Galbraith-Kent, Ph.D., Jeff Thomas, Casey Moll (incoming Board Member)  
Staff members: Mark Jacobs, Susan Brown, Pavla Link, James Acey NRCS: Chris Rawson

- I. CALL TO ORDER:** Mike Wilson called the meeting to order at 6:06pm.
- II. MINUTES:**
  - a. November 19, 2024, Board Meeting Minutes to Approve – Kevin Bond made a motion to approve, Debra Waller seconded the motion. All were in favor, motion passed.
- III. TREASURER’S REPORT**
  - a. Jeff Thomas presented November 2024 Treasurer’s Report – Kathy King made a motion to accept the report, Debra Waller seconded the motion. All were in favor, motion passed.
  - b. Per Diem – Jeff Thomas presented Per Diem summary. Kevin Bond made a motion to approve December Per Diem, Shannon Galbraith-Kent, Ph.D. seconded the motion. All were in favor, motion passed.
- IV. DISTRICT REPORTS:**
  - a. Division of Conservation (DOC) Reports – presented by Mike Wilson
  - b. NRCS Report – presented by Chris Rawson
  - c. District Staff Report – read independently
- V. UNFINISHED BUSINESS:**
  - a. Land Use Update – Mark Jacobs gave an update and presented a request for permission to purchase EZ Ject herbicide application tool and cartridges (3 quotes were presented). Kevin Bond made a motion to approve the purchase, Kathy King seconded the motion. All were in favor, motion passed.
- VI. NEW BUSINESS:**
  - a. KACD Committees – Mike Wilson and Pavla Link provided information.
  - b. 2025 KACD Legislative Reception and KACD Legislative Priorities – Mike Wilson and Debra Waller expressed interest to attend. Kathy King made a motion to pre-approve Per Diem OR travel expenses reimbursement for those attending, Jeff Thomas seconded the motion. All were in favor, motion passed.
  - c. BCORI Report – Mark Jacobs gave an update.

- d. Art and Writing Contest – Susan Brown presented the Art and Writing Contest submission received from Carly Wilson from R. A. Jones Middle School. Kathy King made a motion to submit Carly’s entry as the winner, Debra Waller seconded the motion. All were in favor, motion passed.
- e. Added item – Due to the availability of Judge Moore Mike Wilson requested January Board meeting to be moved to January 14, 2025. Debra Waller made a motion to approve the request, Mike Wilson seconded the motion. All were in favor, motion passed. BCCDKY January Board meeting will be held on January 14, 2025 at 6pm in the Rouse Room.

**VII. PUBLIC COMMENTS:** None received.

**VIII. REMINDERS:**

- a. Christmas Bird Count – Earl and Hazel Jones Center for Conservation – NKBC Event – December 28, 2024
- b. Sierra Club Hike – Earl and Hazel Jones Center for Conservation – January 18, 2024

**IX. COMMITTEE MEETING DATES:**

- a. Land Use Committee
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee

**X. ADJOURN:** Jeff Thomas made a motion to adjourn, Debra Waller seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:32pm.