



Board Meeting Minutes

February 18, 2025, 6:00 p.m.

ZOOM: Meeting ID: 896 4545 6605 Passcode: 211100

Present: Board Supervisors: Mike Wilson, Debra Waller, John Stork, Kevin Bond, Casey Moll, Kathy King. Staff members: Mark Jacobs, Susan Brown, Pavla Link, James Acey. NRCS: Chris Rawson

- I. CALL TO ORDER:** Mike Wilson called the meeting to order at 6:03pm.
- II. MINUTES:**
 - a. January 14, 2025, Board Meeting Minutes to Approve – Debra Waller made a motion to approve, Kevin Bond seconded the motion. All were in favor, motion passed.
- III. TREASURER’S REPORT:**
 - a. John Stork presented January 2025 Treasurer’s Report – Kevin Bond made a motion to accept the report, Casey Moll seconded the motion. All were in favor, motion passed.
 - b. Per Diem – John Stork presented Per Diem summary. Debra Waller made a motion to approve February Per Diem, Casey Moll seconded the motion. All were in favor, motion passed.
- IV. DISTRICT REPORTS:**
 - a. Division of Conservation (DOC) Reports – presented by Mike Wilson.
 - b. NRCS Report – presented by Chris Rawson.
 - c. District Staff Report – read independently.
- V. UNFINISHED BUSINESS:**
 - a. Land Use Update – Mark Jacobs gave an update on projects and programs and requested permission to seek quotes for storage area and lean to for the barn at Earl and Hazel Jones Center for Conservation.
- VI. NEW BUSINESS:**
 - a. FY 2024-2025 Budget Amendment – John Stork presented FY 2024-2025 Budget Amendment with fund reallocation request for contract Conservation Technician, field equipment and education programs. Kevin Bond made a motion to approve the amendment and fund re-allocation as requested, Debra Waller seconded the motion. All were in favor, motion passed.
 - b. FY 2025-2026 Proposed Budget Draft – John Stork presented FY 2025-2026 proposed Budget request. Kathy King made a motion to approve the Budget as

- presented, Kevin Bond seconded the motion. All were in favor, motion passed. Mike Wilson will submit the approved Budget request to Boone County Fiscal Court along with the FY 2025-2026 Annual Plan of Work and will set up a Budget meeting.
- c. State Cost Share (SCS) Payment Request – Chris Blake/Tom Huey – Pavla Link presented request for payment for SCS practices completed by Chris Blake in the amount of \$4,548.75. Debra Waller made a motion to approve the payment, Kevin Bond seconded the motion. All were in favor, motion passed.
 - d. FY 2025-2026 Annual Plan Of Work Draft – Mark Jacobs presented FY 2025-2026 Annual Plan of Work. John Stork made a motion to approve the plan as presented, Kathy King seconded the motion. All were in favor, motion passed.
 - e. Conservation Technician – Following the approval of the fund re-allocation request, Mark Jacobs presented a request to hire a Conservation Technician as a contract position with no fringe benefits. Kathy King made a motion to approve the position, Kevin Bond seconded the motion. All were in favor, motion passed. Position will be posted, and applicants will be interviewed. Recommendation will be made at the March Board meeting.
 - f. Rudler Services Renewal – Pavla Link presented Rudler accounting services renewal contract. Mike Wilson made a motion to approve the renewal, Debra Waller seconded the motion. All were in favor, motion passed.
 - g. Area 5 Meeting / KACD Committees / SWCC Nomination / Legislative Reception - Reminder
 - h. NRCS Forest Planning – Mark Jacobs presented NRCS request for assistance within the Bluegrass work unit. Opportunity will be discussed further with Ian Young.
 - i. Incentive Per Diem – reminder of qualifying events.
 - j. FY 2023-2024 Audit – Tichenor and Associates will be conducting the audit as scheduled.
 - k. Kenton County Site Readiness Initiative – Pavla Link presented the Kenton County Site Readiness Initiative information as provided by Kenton County on the Initiative website.

VII. PUBLIC COMMENTS: None received.

VIII. REMINDERS:

- a. Owl Prowl – Earl and Hazel Jones Center for Conservation – February 21, 2025 at 6:15pm

IX. COMMITTEE MEETING DATES:

- a. Land Use Committee
- b. Education Committee
- c. HR Committee
- d. Budget Committee
- e. Executive Committee Meeting
- f. Government Affairs Committee

X. ADJOURN: Kathy King made a motion to adjourn, Kevin Bond seconded the motion. All were in favor, motion passed. Meeting Adjourned at 7:33pm.